



AGENDA

Regular Meeting of the Cuyama Basin Water District

Wednesday, January 27, 2021 at 3:30 p.m. at

Call (559) 256-4200, Phone Bridge 4: PIN 0612 then #

NOTE: PARTICIPATION BY TELECONFERENCE

Due to the rise in severity of COVID-19 and consistent with Executive Order N-29-20 suspending provisions of the Brown Act to allow for public meetings to be conducted remotely, the Cuyama Basin Water District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public. Public participation is encouraged using the teleconference information referenced above.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Self-Introductions**
- 5. Public Comment**—This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters within the jurisdiction of the Board and which are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited and to no more than 5 minutes for each speaker.
- 6. Minutes**
 - a. November 18, 2020 Board Meeting Minutes – Board Approval Needed**
- 7. Financial Report**
 - a. YTD Financial Report and Accounts Payable – Board Approval Needed**
 - b. Assessments Status Report**
 - c. Preliminary discussion on 2021 budgeting**
- 8. Management/Administration**
 - a. Status Report**
 - b. Discussion and Possible Action Regarding Board Vacancy**

9. Groundwater Sustainability Agency (GSA) for Cuyama Basin

- a. Status Report on Cuyama Basin Groundwater Sustainability Agency
- b. Review potential CBGSA Agenda items and consider action providing any recommendations regarding agenda items.
- c. EKI update on Technical Components

10. New Business—requests for items to be placed on next agenda

11. Announcements

- a. Next meeting February 24, 2021
- b. Future meetings: March 24 OR March 31, 2021 (Pending GSA schedule)
 April 28, 2021

12. Adjournment

Americans with Disabilities Act of 1990: Under this act, a qualifying person may request the District provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for assistance shall be made in person, via telephone, or in written form to Matt Klinchuch at 661-616-5900, or mklinchuch@ppeng.com. Requests must be received at least 48 hours prior to a public meeting.

Acronyms*

AF	Acre-Feet
BMP	Best Management Practice
CBGSA	Cuyama Basin Groundwater Sustainability Agency
CBWD	Cuyama Basin Water District
CCSD	Cuyama Community Services District
CEQA	California Environmental Quality Act
CFS	cubic feet per second
CVGB	Cuyama Valley Groundwater Basin
DAC	Disadvantaged Community (80% CA MHI)
DWR	Department of Water Resources
ET	Evapotranspiration
GSA	Groundwater Sustainability Agency
GSP	Groundwater Sustainability Plan
HCM	Hydrogeologic Conceptual Model
ILRP	Irrigated Lands Regulatory Program
JPA	Joint Powers Authority
LAFCo	Local Agency Formation Commission
MOU	Memorandum of Understanding
PSP	Proposed Solicitation Package
SBCWA	Santa Barbara County Water Agency
SDAC	Severely Disadvantaged Community (60% CA MHI)
SGMA	Sustainable Groundwater Management Act of 2014
SWRCB	State Water Resources Control Board
USGS	United States Geological Survey

*More to be added as necessary



MEETING MINUTES
Regular Meeting of the
Cuyama Basin Water District

Wednesday, November 18th, 2020 at 3:30 p.m.
Participation by Teleconference

BOARD MEMBERS PRESENT:

Derek Yurosek, President
Byron Albano, Vice-President
Tom Bracken, Treasurer
George Cappello
Jane Wooster

AUDIENCE MEMBERS PRESENT:

Matt Klinchuch, CBWD GM
Alan Doud, CBWD Counsel
Brad DeBranch, CBWD Secretary
Jeff Shaw, EKI
Dan Wilke, Bolthouse Farms
Dan Clifford
Lorena Baste, Sunridge Nursery
Brenton Kelly

1. **Call to Order** – President Yurosek called the meeting to order at 3:31 p.m.
2. **Pledge of Allegiance** – Completed
3. **Roll Call** – Present: Directors Yurosek, Albano, Bracken, Cappello, and Wooster. Board quorum present.
4. **Self-Introductions** – All audience members on the teleconference were introduced.
5. **Public Comment** – No public comment received.
6. **Minutes**
 - a. A motion was made by Director Bracken and seconded by Director Wooster to approve the October 28th, 2020 Regular Meeting Minutes. The motion was unanimously carried.
7. **Financial Report**
 - a. YTD Financial Report & Accounts Payable – An overview of the current financial report and accounts payable was provided by General Manager. A motion was made by Director Wooster and seconded by Director Cappello to accept and pay the Accounts Payable for October 2020. The motion was unanimously carried.

- b. Assessments Status Report – CBWD has received approximately 94% of landowner assessments for 2020.

8. Management/Administration

- a. Status Report – Staff has been reviewing local COVID restrictions. Staff also provided an overview of ethics training for Board members and Form 700s. Online trainings are being offered. Every two years these trainings are required.

9. Groundwater Sustainability Agency for Cuyama Basin

- a. Status Report on Cuyama Basin Groundwater Sustainability Agency – Next GSA meeting is scheduled in January 2021. All Board members are planning to attend. Staff is trying to set up Board Ad Hoc to review the proposed Management Areas. Staff provided brief overview of Prop. 68 granted funding opportunity which will be coming up in January.
- b. Potential CBGSA Agenda Items – No GSA Agenda has been produced to date.
- c. EKI Update on Technical Components – Jeff Shaw had comments on number of Piezometers in the basin. EKI thought the number was a little high; the more monitoring the more cost which might not yield additional benefit. EKI also mentioned the need to fill data gaps by collecting data within the basin including producing well characteristics and water levels.

10. New Business

- a. No new business discussed.

11. Announcements

- a. Next meeting: December (Consensus to cancel meeting)
- b. Future meetings: January 27th, 2021

12. Adjournment - Meeting was adjourned by Director Yurosek at 4:04 p.m.

Respectfully Submitted,

**Brad DeBranch, Secretary
Cuyama Basin Water District**

Cuyama Basin Water District - 2020 Income, Expenses, & Budget Performance (As of 1/22/2021)

CATEGORY	CODE	DESCRIPTION	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budget	Budget Remaining	% of Budget	
Income																			
	1000	2019 District Assessment	-	4,139.23	8,854.82	-	-	-	-	-	-	-	-	-	679,129.39	712,800.00	33,670.61	95%	
		2020 District Assessment	-	-	-	87,819.62	81,806.14	20,394.08	1,661.44	271.06	3,248.97	6,460.41	2,827.61	-	204,489.33	218,545.00	14,055.67	94%	
	1100	Interest - Savings/Money Market/Etc.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
	2000	Miscellaneous Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
		Santa Barbara Co. Tax Bill (2018 Assessment)	-	-	-	4,794.30	6.51	993.20	-	-	-	-	-	-	-	7,309.56	7,086.69	(222.87)	103%
		Santa Barbara Co. Tax Bill (2019 Assessment)	-	-	-	-	-	-	-	-	-	-	-	-	17,194.34	17,194.34	34,941.25	17,746.91	49%
		San Luis Obispo Co. Tax Bill (2018 Assessment)	221.28	-	-	-	134.22	38.42	36.82	-	-	-	-	-	-	430.74	429.99	(0.75)	100%
		San Luis Obispo Co. Tax Bill (2019 Assessment)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	370.80	370.80	0%
		Ventura Co. Tax Bill (2018 Assessment)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
		Ventura Co. Tax Bill (2019 Assessment)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	22.54	22.54	0%
		Total Income	221.28	4,139.23	8,854.82	92,613.92	81,946.87	21,425.70	1,698.26	271.06	3,248.97	6,460.41	2,827.61	17,194.34	229,423.97	261,396.27	31,972.30	88%	
Expense																			
	3000	Manager - General District	203.67	1,624.50	3,274.40	4,237.76	2,257.50	2,785.62	2,945.39	2,327.90	1,110.80	1,955.60	1,573.00	1,051.64	25,347.78	40,000.00	14,652.22	63%	
	3100	Accounting & Auditing Services	-	-	-	-	-	-	-	2,720.00	-	-	2,480.00	-	5,200.00	6,000.00	800.00	87%	
	3200	Bank Service Charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	
	3300	Insurance	50.00	5,546.00	-	-	-	-	-	-	-	-	-	-	5,596.00	5,500.00	(96.00)	102%	
	3400	Legal Services	1,545.76	1,694.38	2,503.36	1,032.50	1,356.99	1,917.50	737.50	1,392.80	531.00	986.50	2,351.45	-	16,049.74	53,000.00	36,950.26	30%	
	4000	Manager - SGMA Activities	1,500.00	3,975.00	3,600.00	1,725.00	1,657.66	2,175.00	1,725.00	2,025.00	1,500.00	1,950.00	1,275.00	975.00	24,082.66	72,500.00	48,417.34	33%	
	5000	Data Collection	-	-	-	-	-	-	-	-	-	-	-	-	-	26,000.00	26,000.00	0%	
	6000	Technical Studies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!	
	7000	Groundwater Sustainability Plan (GSP) Development	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!	
	8000	Groundwater Sustainability Plan (GSP) Implementation	5,225.72	17,958.46	-	11,351.78	-	16,564.86	-	-	14,469.24	-	11,825.36	-	77,395.42	131,200.00	53,804.58	59%	
	9000	Miscellaneous Expenses	-	1,477.60	-	-	-	-	-	-	-	-	-	-	1,477.60	15,545.00	14,067.40	10%	
		Total Expenses	8,525.15	32,275.94	9,377.76	18,347.04	5,272.15	23,442.98	5,407.89	8,465.70	17,611.04	4,892.10	19,504.81	2,026.64	155,149.20	349,745.00	194,595.80	44%	
		Net Income	(8,303.87)	(28,136.71)	(522.94)	74,266.88	76,674.72	(2,017.28)	(3,709.63)	(8,194.64)	(14,362.07)	1,568.31	(16,677.20)	15,167.70	74,274.77	(88,348.73)			
		Monthly Bank Balance (month end)	935,158.05	937,819.68	846,683.85	863,336.87	1,004,476.52	1,013,451.80	991,507.39	989,860.95	969,051.74	978,155.17	948,530.00	965,724.34					

Cuyama Basin Water District - YTD Budget Variance Report (As of 1/22/2021)

CATEGORY	DESCRIPTION	2020 Budget	Actual (YTD)	Budget Variance
Income				
	2020 District Acreage Assessment	\$218,545	\$204,489	-\$14,056
	Interest Earnings - Savings/Money Market/Etc.	\$0	\$0	\$0
	Miscellaneous Member Payments	\$42,851	\$24,935	-\$17,917
	Total Income	\$261,396.27	\$229,423.97	-\$31,972.30
Expense				
	Manager - General District	\$40,000	25,347.78	-\$14,652
	Accounting & Auditing Services	\$6,000	5,200.00	-\$800
	Bank Service Charges	\$0	-	\$0
	Insurance	\$5,500	5,596.00	\$96
	Legal Services	\$53,000	16,049.74	-\$36,950
	Manager - SGMA Activities	\$72,500	24,082.66	-\$48,417
	Data Collection	\$26,000	-	-\$26,000
	Technical Studies	\$0	-	\$0
	Groundwater Sustainability Plan (GSP) Development	\$0	-	\$0
	Groundwater Sustainability Plan (GSP) Implementation	\$131,200	77,395.42	-\$53,805
	Miscellaneous Expenses	\$15,545	1,477.60	-\$14,067
	Total Expenses	\$349,745.00	\$155,149.20	-\$194,595.80
	Net Income	-\$88,348.73	\$74,274.77	\$162,623.50

Cuyama Basin Water District
Accounts Payable - Ready for Approval
January 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
1127	11/23/2020	BHK - Barbich Hooper Ki	2003562 - Valley Repub	
			3100 Accounting & Au	-\$2,480.00
TOTAL				-\$2,480.00
1128	11/25/2020	eki - environment & wate	2003562 - Valley Repub	
			8000 GSP Implementa	-\$11,825.36
TOTAL				-\$11,825.36
1129	12/4/2020	Young-Wooldridge	2003562 - Valley Repub	
			3400 Legal	-\$2,351.45
TOTAL				-\$2,351.45
1130	12/15/2020	Provost & Pritchard Cons	2003562 - Valley Repub	
			3000 Manager - Gener	-\$1,573.00
			4000 Manager - SGMA	-\$1,275.00
TOTAL				-\$2,848.00
1131	1/20/2021	Provost & Pritchard Cons	2003562 - Valley Repub	
			3000 Manager - Gener	-\$1,051.64
			4000 Manager - SGMA	-\$975.00
TOTAL				-\$2,026.64



Cuyama Basin Water District
Matt Klinchuch
1800 30th Street, Suite 280
Bakersfield, CA 93301

Invoice Date. 10/31/2020
Invoice No. 133700
Client No. B08786.00

Please Detach And Return Upper Portion With Remittance For Proper Credit To Your Account

B08786.00 Cuyama Basin Water District
Invoice No. 133700 10/31/2020

Audit services rendered through October 2020, including:

Final billing for analysis and review of information obtained, performance of specific audit procedures and preparation of necessary adjusting journal entries in connection with December 31, 2019 audit engagement.

Preparation of audited financial statements in connection with current year audit engagement.

	\$	5,200.00
Progress Applied		<u>(4,300.00)</u>
Current Amount Due	\$	<u>900.00</u>

Delinquent Amounts will accrue interest at 1 % per month (12% per annum)

BARBICH HOOPER KING DILL HOFFMAN
P.O. BOX 11171 | BAKERSFIELD, CA 93389



Cuyama Basin Water District
Matt Klinchuch
1800 30th Street, Suite 280
Bakersfield, CA 93301

Invoice Date. 07/31/2020
Invoice No. 132101
Client No. B08786.00

Please Detach And Return Upper Portion With Remittance For Proper Credit To Your Account

B08786.00 Cuyama Basin Water District
Invoice No. 132101 07/31/2020

Audit services rendered through July 2020, including:

Progress billing for planning procedures related to the December 31, 2019 year audit engagement including review of prior year files, review of interim information and preparation and updating of basic client information documentation.

Analysis and review of information obtained, performance of specific audit procedures and preparation of necessary adjusting journal entries in connection with current year audit engagement.

Current Amount Due \$ 1,580.00

Delinquent Amounts will accrue interest at 1% per month (12% per annum)

BARBICH HOOPER KING DILL HOFFMAN
P.O. BOX 11171 | BAKERSFIELD, CA 93389

Cuyama Basin Water District
Matt Klinchuch
Provost & Pritchard
1800 30th Street, Suite 280
Bakersfield, CA 93301

Invoice number B70069.01-07
Date 11/25/2020
Project: B70069.01

Professional services for the period September 19, 2020 through November 13, 2020

Consulting services associated with SGMA support, including participating in the GSP implementation process, Water District meetings, GSA meetings and associated technical conference calls. Please see attached Progress Summary Report (PSR) for additional details.

Professional Fees		Hours	Rate	Billed Amount	
Anona L. Dutton	Officer & Chief Engineer-Scientist	0.25	286.00	71.50	
John Fio	Principal Engineer-Scientist	6.75	275.00	1,856.25	
David Leighton	Senior II, Engineer-Scientist	1.50	230.00	345.00	
Jeffrey R. Shaw	Senior II, Engineer-Scientist	32.75	230.00	7,532.50	
Jaclyn A. Catania	CADD Operator / GIS Analyst	0.75	118.00	88.50	
Professional Fees subtotal		42.00		9,893.75	
Reimbursables		Units	Rate	Cost Amount	Billed Amount
CAD Time/\$20/hr		0.75	20.00	15.00	15.00
Communication Fee - 4%		9,893.75	0.04	395.75	395.75
Accommo/Subsistence				376.40	1.15 432.86
Technical Supplies				8.03	1.15 9.23
Tolls/Transportation				938.06	1.15 1,078.77
Reimbursables subtotal				1,733.24	1,931.61
Invoice total					11,825.36

Please refer to the EKI Project Number on all checks and correspondence.

PROGRESS SUMMARY REPORT #7

Technical Support to the District Regarding Proposed GSP Management Actions
Cuyama Basin Water District

CLIENT: **Cuyama Basin Water District**
CLIENT PM: Matt Klinchuch, P.E.
EKI PROJECT #: B70069.01
EKI PROJ. MANAGER: Jeff Shaw
EKI INVOICE NO: B70069.01-07

PROGRESS SUMMARY REPORT #: 7
PERIOD BEGINNING: 19 Sep 2020
PERIOD ENDING: 13 Nov 2020
PREPARED BY: Jeff Shaw

WORK COMPLETED THIS PERIOD:

- a) Review of WC materials re proposed model upgrades and modeling tasks;
- b) Attend Tech Forum meeting remotely;
- c) Prepare memo re critical review of proposed model upgrades and modeling tasks;
- d) Prepare final draft of Operational Management Area boundaries; memo and map;
- e) Review GSP implementation newsletter draft for D. Yurosek;
- f) Prep for and attend two CBWD meetings (9/23, 10/28); and
- g) General management & communication with District.

NOTE: Note that meeting attendance has been remote-only due to COVID-19 restrictions.

WORK PLANNED OR OR IN-PROGRESS FOR NEXT PERIOD:

- a) Complete QA/QC review of water level and water quality data as they become available to support District's annual reporting in 2021;
- b) Prepare recommendations for District regarding GSP implementation;
- c) Assist the District with priorities for upcoming funding opportunities; and
- d) Support the District regarding task delegation from the GSA.

OTHER COMMENTS:

TABLE 1
Project Invoice Summary - 2020 Authorization

Task No.	Description	Budget	Billed This Period (a)	Billed Prior Periods (b)	Billed to Date	Budget Remaining	Est. % Compl.	Projected Cost to Complete	Projected Variance
1	Assist District with 2020 GSP Implementation, Projects, and Management Actions	\$ 78,200	\$ 9,478.60	\$ 41,762	\$ 51,240	\$ 26,960	90%	\$ 7,820	\$ 19,140
2	Meetings, Communications, and Project Management	\$ 53,000	\$ 2,346.76	\$ 17,865	\$ 20,212	\$ 32,788	90%	\$ 5,300	\$ 27,488
3	Review Draft 2020 GSP Annual Report	\$ 17,800	\$ -	\$ 718	\$ 718	\$ 17,082	100%	\$ -	\$ 17,082
TOTALS:		\$149,000	\$11,825.36	\$ 60,344	\$ 72,170	\$ 76,830	<====>	\$ 13,120	\$ 63,710

Notes

- (a) Amounts listed in Table 1 (other than the current billing period) are rounded to the nearest dollar. Values in parentheses are negative.
- (b) Column lists prior billing for 2020 authorization (NTE \$149,000) only.



A LIMITED LIABILITY PARTNERSHIP • EST. 1939
 1800 30TH STREET, FOURTH FLOOR
 BAKERSFIELD, CA. 93301

HTTP://WWW.YOUNGWOOLDRIDGE.COM
 EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM
 PHONE: (661) 327-9661
 FACSIMILE: (661) 327-1087

CUYAMA BASIN WATER DISTRICT
 MATT KLINCHUCH, PC
 MANAGER- ASSESSOR-COLLECTOR
 1800 30TH STREET, SUITE 280
 BAKERSFIELD, CA 93301

November 30, 2020

Client ID 20308 SKK

Statement for period through November 30, 2020

Summary by Matter

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
1	ACCOUNTING AND AUDIT	\$160.50	-\$160.50	\$0.00	\$0.00
4	BOARD MEETINGS AND MATTERS (INCL. BROWN ACT)	\$826.00	-\$826.00	\$2,043.00	\$2,043.00
34	GROUNDWATER MANAGEMENT PLAN	\$0.00	\$0.00	\$295.00	\$295.00
100	COSTS	\$0.00	\$0.00	\$13.45	\$13.45

PRIOR STATEMENT BALANCE	\$986.50
TOTAL PAYMENTS AND ADJUSTMENTS	-\$986.50
CURRENT CHARGES	\$2,351.45
PAY THIS AMOUNT	\$2,351.45

Any Payments Received After 11/30/20 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE

286 W. Cromwell Avenue
 Fresno, CA 93711
 (559) 449-2700
 Fax (559) 449-2715

EST. 1968
**PROVOST &
 PRITCHARD**
CONSULTING GROUP
An Employee Owned Company

Matthew Klinchuch
 Cuyama Basin Water District
 1800 30th Street, Suite 200
 Bakersfield, CA 93301

December 15, 2020
 Project: No: 02620-20-001
 Invoice No: 82615

Project Name: 2020 CBWD-Manager

Client Project #:

Work this period included:

MAN: Website updates. District administration. Prepare for and attend November 18th Board meeting. Form 700 filer review and coordination.

SGMA: Review of newsletter. Prepare and attend November 18th Board meeting.

Professional Services from November 1, 2020 to November 30, 2020

Phase: MAN Manager

Labor

	Hours	Rate	Amount	
Senior Engineer	8.50	150.00	1,275.00	
Project Administrator	1.00	78.00	78.00	
Project Administrator	.50	98.00	49.00	
Associate GIS Specialist	1.80	95.00	171.00	
Totals	11.80		1,573.00	
Total Labor				1,573.00
Total this Phase:				\$1,573.00

Phase: SGMA SGMA

Labor

	Hours	Rate	Amount	
Senior Engineer	8.50	150.00	1,275.00	
Totals	8.50		1,275.00	
Total Labor				1,275.00
Total this Phase:				\$1,275.00
Total this Invoice				<u>\$2,848.00</u>

286 W. Cromwell Avenue
Fresno, CA 93711
(559) 449-2700
Fax (559) 449-2715

EST. 1968
**PROVOST &
PRITCHARD**
CONSULTING GROUP
An Employee Owned Company

Matthew Klinchuch
Cuyama Basin Water District
1800 30th Street, Suite 200
Bakersfield, CA 93301

January 20, 2021
Project: No: 02620-20-001
Invoice No: 83143

Project Name: 2020 CBWD-Manager

Client Project #:

MAN: District management items related to outstanding assessments. Discussions with landowners. Updates to Website. AB 1234 training coordination.

SGMA: Communications with GSA related to monitoring (levels and quality) within the District Boundary. Communications with landowner on clarification of GSA charges. Review GSA groundwater report review.

Professional Services from December 1, 2020 to December 31, 2020

Phase: MAN Manager

Labor

	Hours	Rate	Amount	
Senior Engineer	6.50	150.00	975.00	
Project Administrator	.50	98.00	49.00	
Totals	7.00		1,024.00	
Total Labor				1,024.00

Reimbursable Expenses

Travel & Mileage			9.26	
Other Direct Reimb Expenses			18.38	
Total Reimbursables			27.64	27.64

Total this Phase: \$1,051.64

Phase: SGMA SGMA

Labor

	Hours	Rate	Amount	
Senior Engineer	6.50	150.00	975.00	
Totals	6.50		975.00	
Total Labor				975.00

Total this Phase: \$975.00

Total this Invoice: \$2,026.64

UNIQUE_ID		Assessed Amount	Payment Received	Amount Paid
CBWD	1	61.34	4/13/2020	61.34
CBWD	2	5,646.71	5/4/2020	5,646.71
CBWD	3	2,827.61	11/5/2020	2,827.61
CBWD	4	35,035.98	4/30/2020	35,035.98
CBWD	5	6.50		
CBWD	6	34.40	4/13/2020	34.40
CBWD	7	5.19	4/13/2020	5.19
CBWD	8	16.52	4/13/2020	16.52
CBWD	9	625.75	4/22/2020	625.75
CBWD	10	5.96		
CBWD	11	10.60		
CBWD	12	30,479.81	5/27/2020	31,798.96
CBWD	13	41,649.87	5/27/2020	41,649.87
CBWD	14	521.50		
CBWD	15	247.94	5/15/2020	247.94
CBWD	16	34.40	4/13/2020	34.40
CBWD	17	17,315.30	6/15/2020	17,315.30
CBWD	18	8.79	4/13/2020	8.79
CBWD	19	390.44	4/30/2020	390.44
CBWD	20	4.92	8/12/2020	4.92
CBWD	21	37.35	4/13/2020	37.35
CBWD	23	8.94		
CBWD	24	36.39		
CBWD	25	236.78	4/30/2020	236.78
CBWD	26	52.77		
CBWD	28	424.61	4/22/2020	424.61
CBWD	29	154.57		
CBWD	30	266.14	8/12/2020	266.14
CBWD	31	14.57	4/22/2020	14.57
CBWD	32	17.20	4/13/2020	17.20
CBWD	33	8.60		
CBWD	34	12,310.64	4/30/2020	12,310.64
CBWD	35	19.29		
CBWD	36	2.06		
CBWD	37	120.40	4/13/2020	120.40
CBWD	38	37.07		
CBWD	39	4.89	4/22/2020	4.89
CBWD	40	8.68		
CBWD	41	17.20		
CBWD	42	275.20		
CBWD	43	1.03		
CBWD	44	8.79		
CBWD	45	17.03	4/22/2020	17.03
CBWD	46	460.68	4/13/2020	460.68
CBWD	47	404.75	4/13/2020	404.75

 Assessment Less than \$15

UNIQUE_ID		Assessed Amount	Payment Received	Amount Paid
CBWD	48	276.42	4/13/2020	276.42
CBWD	49	46.64	5/15/2020	46.64
CBWD	50	17.20	4/13/2020	17.20
CBWD	51	30.82		
CBWD	52	321.09		
CBWD	53	16.19	5/20/2020	16.19
CBWD	54	34.40	4/13/2020	34.30
CBWD	55	240.80	5/20/2020	240.80
CBWD	56	14.48		
CBWD	57	123.73		
CBWD	58	34.40	7/22/2020	34.40
CBWD	59	1,001.40	4/30/2020	1,001.40
CBWD	60	50.86	4/13/2020	50.86
CBWD	61	15.72	4/22/2020	15.72
CBWD	62	21.78	4/22/2020	21.78
CBWD	63	17.20	9/8/2020	17.20
CBWD	64	18.21		
CBWD	65	1,106.08	7/22/2020	1,106.08
CBWD	66	392.39	7/22/2020	392.39
CBWD	67	31.76	4/13/2020	31.76
CBWD	68	103.20	4/13/2020	103.20
CBWD	69	128.57	7/22/2020	128.57
CBWD	70	2.74		
CBWD	71	4.95		
CBWD	72	3.56		
CBWD	73	3.75		
CBWD	74	1,827.36	9/30/2020	1,827.36
CBWD	75	6.43	4/30/2020	6.43
CBWD	76	588.75	9/8/2020	588.75
CBWD	77	132.29		
CBWD	78	3,026.01	10/1/2020	3,026.01
CBWD	79	12.38		
CBWD	80	22.13	4/30/2020	22.13
CBWD	81	457.11		
CBWD	82	10.75		
CBWD	83	17.08	4/22/2020	17.08
CBWD	84	5,099.94	4/30/2020	5,099.94
CBWD	85	51.60	10/1/2020	51.60
CBWD	86	6.94		
CBWD	87	4.30	4/22/2020	4.30
CBWD	88	32.77	5/4/2020	32.77
CBWD	90	0.87		
CBWD	91	32.77		
CBWD	92	42.91		
CBWD	93	225.36		

2020 Assessment Payment Summary
Through (1/22/2021)

UNIQUE_ID		Assessed Amount	Payment Received	Amount Paid
CBWD	94	8.80		
CBWD	95	66.14	6/30/2020	66.14
CBWD	96	145.95		
CBWD	97	7,681.30		
CBWD	98	14,476.74	4/30/2020	14,476.74
CBWD	99	3,411.01	5/27/2020	3,411.01
CBWD	100	8.73		
CBWD	101	420.89		
CBWD	102	7.61		
CBWD	103	157.83	4/22/2020	157.83
CBWD	104	609.38	4/22/2020	609.38
CBWD	105	2.57		
CBWD	106	12.38	4/13/2020	12.38
CBWD	107	154.80	4/13/2020	154.80
CBWD	108	51.60	4/13/2020	51.60
CBWD	109	31.90	4/13/2020	31.90
CBWD	110	8.79		
CBWD	111	2,547.89	10/1/2020	2,547.89
CBWD	112	499.99	10/1/2020	499.99
CBWD	113	137.53		
CBWD	114	8.75	4/13/2020	8.75
CBWD	115	7.13	4/22/2020	7.13
CBWD	116	17.20		
CBWD	117	2.35		
CBWD	118	10.54	4/13/2020	10.54
CBWD	119	17.20		
CBWD	120	31.67	6/12/2020	31.67
CBWD	121	63.16		
CBWD	122	4.30		
CBWD	123	17.02		
CBWD	124	25.88		
CBWD	125	17.73	4/22/2020	17.73
CBWD	126	327.82	6/12/2020	327.82
CBWD	127	0.98		
CBWD	128	412.60	6/12/2020	412.60
CBWD	129	149.73	6/12/2020	149.73
CBWD	130	8.60		
CBWD	131	17.59	4/13/2020	17.59
CBWD	132	44.52	4/13/2020	44.52
CBWD	133	69.27	4/22/2020	69.27
CBWD	134	815.66	9/30/2020	815.66
CBWD	135	17.20	4/13/2020	17.20
CBWD	136	130.59	4/22/2020	43.00
CBWD	137	13.75		
CBWD	138	585.39	6/12/2020	585.39

2020 Assessment Payment Summary
Through (1/22/2021)

UNIQUE_ID	Assessed Amount	Payment Received	Amount Paid
CBWD 139	43.00	4/13/2020	43.00
CBWD 140	10.13		
CBWD 141	1.80		
CBWD 142	249.42	4/13/2020	249.42
CBWD 143	134.46	4/22/2020	134.46
CBWD 144	67.94	4/13/2020	67.94
CBWD 145	17.20	4/13/2020	17.20
CBWD 146	104.82		
CBWD 147	5,528.18	4/30/2020	5,528.18
CBWD 148	4,921.48	4/30/2020	4,921.48
CBWD 149	85.23	4/22/2020	85.23
CBWD 150	52.78	4/13/2020	52.78
CBWD 151	34.23		
CBWD 152	2.63		
CBWD 153	334.92	10/1/2020	334.92
CBWD 154	17.20	4/13/2020	17.20
CBWD 155	2,565.96		
CBWD 156	4.95		
CBWD 157	23.65	4/22/2020	23.65
CBWD 158	12.99		
CBWD 159	34.40	5/4/2020	34.40
CBWD 160	17.20		
CBWD 161	1,505.43	6/12/2020	1,505.43
CBWD 162	8.25		
CBWD 163	3.87		
CBWD 164	1.15		
CBWD 165	4.30		
CBWD 166	244.27		
CBWD 167	465.98		
CBWD 168	8.61		
CBWD 169	2,032.66	4/22/2020	2,032.66
CBWD 170	8.22	4/22/2020	8.22
CBWD 171	624.46	4/30/2020	624.46

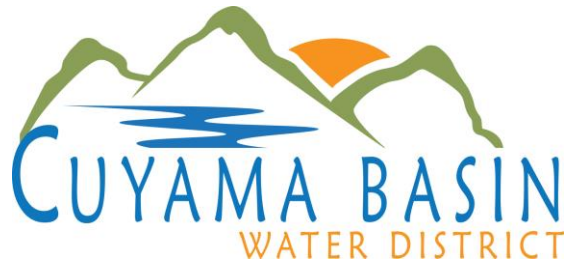
Dollars Received 204,489.33
94%
Payments Received 87
74%

2020 Assessment Payment Summary
Through (1/22/2021)

UNIQUE_ID		Assessed Amount	Payment Received	Amount Paid
CBWD	14	521.50		
CBWD	81	457.11		
CBWD	97	7,681.30		
CBWD	155	2,565.96		
CBWD	167	465.98		

11,691.85

5% Total Budget



To: Cuyama Basin Water District Board of Directors
From: Matt Klinchuch, Manager
Date: January 27, 2021
Subject: Agenda Item #7c: Preliminary Budget Discussion

Dear Directors:

As we turn into our new fiscal year, discussion is needed on the 2021 Budget as the District moves to approve a budget and corresponding assessment rate at the March 2021 board meeting. This staff memo strives to provide a summary of the annual revenue and expenses since District inception in 2017. Additionally, some key considerations for this year and into the future are provided for discussion.

Income Summary

Fiscal Year	2017	2018	2019	2020*
Revenue	\$860,703	\$967,601	\$710,380	\$229,424
Expense	(\$437,942)	(\$862,693)	(\$329,718)	(\$155,149)
Difference	\$422,761	\$104,908	\$380,662	\$74,275
Assessment Rate				
Irrigated	\$26.57	\$29.93	\$22.13	\$6.36
Non-Irrigated	\$0.40	\$0.41	\$0.42	\$0.43

** Unaudited YTD values*

The District has operated under budget for each of the past four years resulting in a net positive income at the end of each year. The result being approximately \$965,000 in the District's account at 2020 year's end. In the first weeks of January 2021, the District received reimbursement for development costs of the GSP from the Cuyama Basin GSA for approximately \$311,000. As of this board meeting, the District's account sits around \$1,276,000.

Assessment Rates

For 2020, the District opted to set the irrigated assessment rate less than the maximum allowable by the Proposition 218. The District had the authority to assess up to \$15.94 per irrigated acre but selected \$6.36 to cover District operations.

The year 2021 is the last year contemplated in the Proposition 218 and set maximum rates that are locked into the future, absent future Proposition 218 proceedings. The maximum rates are included with the table attached to this memo and are \$16.13 per acre for irrigated acres and \$0.45 per acre for non-irrigated acres. If following a similar approach to 2020, corresponding rates would be \$6.56 per acre for irrigated acres and \$0.45 per acre for non-irrigated acres.

Taking a deeper review of the District Operations, particularly management expenses, the following table summarizes the budget versus actual for the management expenses. Excluding the 2020 year impacted by the COVID-19 pandemic, management expenses have been relatively consistent in the range of \$84,000.

Fiscal Year	2017	2018	2019	2020
Budget	\$84,750	\$106,000	\$109,000	\$112,500
Actual	\$84,133	\$86,186	\$81,059	\$49,430
Difference	\$617	\$19,814	\$27,941	\$63,070

The District has also budgeted in the range of \$35,000 to \$40,000 for miscellaneous expenses and data collection. To this point, very minimal expenses have been attributed for these activities in the past, however that may change going forward and getting further into SGMA Implementation.

Upcoming Activities

Evaluating the current circumstances and looking into the future, some points of consideration when evaluating the upcoming budget are:

- The Cuyama Basin GSA is operating by a volumetric charge on groundwater pumping.
- The District and GSA have entered into a Delegation Agreement for the District to undertake agreed upon tasks associated with implementation of the GSP.
- Meters on groundwater wells are required by the end of 2021.
- Reductions to groundwater pumping begin for the Central Management Area in 2023.

CBWD Prop 218 Annual Budget Summary

District Budget Summary					
Budget Items	2017	2018	2019	2020	2021
1 General District Operations	\$30,000	\$30,900	\$31,827	\$32,782	\$33,765
2 Special Activities - SGMA	\$170,000	\$175,100	\$180,353	\$185,764	\$191,336
3 Technical Studies	\$150,000	\$250,000	\$0	\$0	\$0
4 GSP Development	\$500,000	\$500,000	\$500,000	\$0	\$0
5 GSP Implementation	\$0	\$0	\$0	\$300,000	\$300,000
	\$850,000	\$956,000	\$712,180	\$518,545	\$525,102
CBWD 5-year Budget Forecast \$3,561,827					

inflated 3% each year

inflated 3% each year

Non-Irrigated and Irrigated Assessment Costs						
		2017	2018	2019	2020	2021
1	General District Operations	\$0.40	\$0.41	\$0.42	\$0.43	\$0.45
2	Special Activities - SGMA	\$5.43	\$5.59	\$5.76	\$5.93	\$6.11
3	Technical Studies	\$4.79	\$7.98	\$0.00	\$0.00	\$0.00
4	GSP Development	\$15.96	\$15.96	\$15.96	\$0.00	\$0.00
5	GSP Implementation	\$0.00	\$0.00	\$0.00	\$9.58	\$9.58
Irrigated Assessment (\$/ac)		\$26.57	\$29.93	\$22.13	\$15.94	\$16.13
Non-Irrigated Assessment (\$/ac)		\$0.40	\$0.41	\$0.42	\$0.43	\$0.45

Matt Klinchuch

From: Thomas Bracken <tbracken@ifg.world>
Sent: Thursday, January 21, 2021 6:22 PM
To: Derek Yurosek
Cc: Matt Klinchuch
Subject: Resignation

Good evening:

I wanted to tell you that I have decided to resign from my directorship of the Cuyama Basin Water District effective January 31, 2021.

It's been a great pleasure to have been involved with the formation and governance of the district over the last four years, and I wish you all the best on the path forward.

Take care,

Best regards,

Tom Bracken
Project Manager



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