



AGENDA

Regular Meeting of the Cuyama Basin Water District

Wednesday, February 24, 2021 at 3:30 p.m. at

Call (559) 256-4200, Phone Bridge 4: PIN 0612 then #

NOTE: PARTICIPATION BY TELECONFERENCE

Due to the rise in severity of COVID-19 and consistent with Executive Order N-29-20 suspending provisions of the Brown Act to allow for public meetings to be conducted remotely, the Cuyama Basin Water District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public. Public participation is encouraged using the teleconference information referenced above.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Self-Introductions**
- 5. Public Comment**—This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters within the jurisdiction of the Board and which are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited and to no more than 5 minutes for each speaker.
- 6. Minutes**
 - a. January 27, 2021 Board Meeting Minutes – Board Approval Needed**
- 7. Financial Report**
 - a. YTD Financial Report and Accounts Payable – Board Approval Needed**
 - b. 2020 Assessments Status Report**
 - c. Review and Possible Action on EKI Technical Services Proposal**
 - d. Review and Possible Action on Auditor Services for FY 2020**
 - e. Discuss Draft 2021 Budget and Draft 2021 Assessment**
- 8. Management/Administration**
 - a. Status Report**
 - b. Discussion and Possible Action Regarding Board Vacancy**

9. Groundwater Sustainability Agency (GSA) for Cuyama Basin

- a. Status Report on Cuyama Basin Groundwater Sustainability Agency
- b. Review potential CBGSA Agenda items and consider action providing any recommendations regarding agenda items.
- c. EKI update on Technical Components

10. New Business—requests for items to be placed on next agenda

11. Announcements

- a. Next meeting March 24, 2021
- b. Future meetings: April 28, 2021
 May 26, 2021

12. Adjournment

Americans with Disabilities Act of 1990: Under this act, a qualifying person may request the District provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for assistance shall be made in person, via telephone, or in written form to Matt Klinchuch at 661-616-5900, or mklinchuch@ppeng.com. Requests must be received at least 48 hours prior to a public meeting.

Acronyms*

AF	Acre-Feet
BMP	Best Management Practice
CBGSA	Cuyama Basin Groundwater Sustainability Agency
CBWD	Cuyama Basin Water District
CCSD	Cuyama Community Services District
CEQA	California Environmental Quality Act
CFS	cubic feet per second
CVGB	Cuyama Valley Groundwater Basin
DAC	Disadvantaged Community (80% CA MHI)
DWR	Department of Water Resources
ET	Evapotranspiration
GSA	Groundwater Sustainability Agency
GSP	Groundwater Sustainability Plan
HCM	Hydrogeologic Conceptual Model
ILRP	Irrigated Lands Regulatory Program
JPA	Joint Powers Authority
LAFCo	Local Agency Formation Commission
MOU	Memorandum of Understanding
PSP	Proposed Solicitation Package
SBCWA	Santa Barbara County Water Agency
SDAC	Severely Disadvantaged Community (60% CA MHI)
SGMA	Sustainable Groundwater Management Act of 2014
SWRCB	State Water Resources Control Board
USGS	United States Geological Survey

*More to be added as necessary



MEETING MINUTES

Regular Meeting of the

Cuyama Basin Water District

**Wednesday, January 27th, 2021 at 3:30 p.m.
Participation by Teleconference**

BOARD MEMBERS PRESENT:

Derek Yurosek, President
Tom Bracken, Treasurer
George Cappello
Jane Wooster

BOARD MEMBERS ABSENT:

Byron Albano, Vice-President

AUDIENCE MEMBERS PRESENT:

Matt Klinchuch, CBWD GM
Alan Doud, CBWD Counsel
Brad DeBranch, CBWD Secretary
Jeff Shaw, EKI
Dan Clifford, Bolthouse Properties
Lorena Baste, Sunridge Nursery
Jim Menzies
Jaime Menzies
Stephanie Menzies
Matt Vickery, Grimmway

- 1. Call to Order** – President Yurosek called the meeting to order at 3:31 p.m.
- 2. Pledge of Allegiance** – Completed
- 3. Roll Call** – Present: Directors Yurosek, Bracken, Cappello, and Wooster. Board quorum present.
- 4. Self-Introductions** – All audience members on the teleconference were introduced.
- 5. Public Comment** – No public comment received.
- 6. Minutes**
 - a. A motion was made by Director Bracken and seconded by Director Cappello to approve the November 18th, 2020 Regular Meeting Minutes. The motion was unanimously carried.
- 7. Financial Report**
 - a. YTD Financial Report & Accounts Payable – An overview of the current financial report and accounts payable was provided by General Manager. A motion was made by Director Cappello and seconded by Director Wooster to accept and pay the Accounts Payable for November & December 2020. The motion was unanimously carried.

- b. Assessments Status Report – CBWD has received approximately 94% of landowner assessments for 2020.
- c. Preliminary Discussion on 2021 Budget – General Manager briefed the Board on future assessments past year 2020. A draft budget will be presented to the Board at February Board meeting, final approval at March Board meeting, and landowner assessments mailed out by April.

8. Management/Administration

- a. Status Report –Form 700 by April 1st for both Water District and GSA.
- b. Discussion and Possible Action Regarding Board Vacancy – The Board received formal resignation by Director Bracken. Counsel advised that notification of vacancy needs to be provided to County elections within 15 days of January 31st effective date. The Board has the option to fill by appointment or election. Appointment would require notification to County and 60 days to appoint. Motion to fill vacancy by appointment? Wooster and Cappello agree on appointment. A motion was made by Director Cappello and seconded by Director Bracken to fill the vacancy by appointment. The motion was unanimously carried.

9. Groundwater Sustainability Agency for Cuyama Basin

- a. Status Report on Cuyama Basin Groundwater Sustainability Agency – Next GSA meeting is scheduled in March 3rd, 2021. All Board members are planning to attend. No agenda has been posted yet. Items of discussion are likely: budget for GSA, Pumping rates, and Management Area delegation.
- b. Potential CBGSA Agenda Items – No GSA Agenda has been produced to date.
- c. EKI Update on Technical Components – EKI presented technical findings which included the 2020 groundwater conditions report, unresolved data gaps, proposed modifications to the monitoring network, and model refinement.

10. New Business

- a. No new business discussed.

11. Announcements

- a. Next meeting: February 24th, 2021
- b. Future meetings: March 24th, 2021

12. Adjournment - Meeting was adjourned by Director Yurosek at 4:53 p.m.

Respectfully Submitted,

**Brad DeBranch, Secretary
Cuyama Basin Water District**

Cuyama Basin Water District - 2020 Income, Expenses, & Budget Performance (As of 2/19/2021)

CATEGORY	CODE	DESCRIPTION	2020 Year End	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budget	Budget Remaining	% of Budget
Income																			
	1000	2019 District Assessment	679,129.39	-	-	-	-	-	-	-	-	-	-	-	-	679,129.39	712,800.00	33,670.61	95%
		2020 District Assessment	204,489.33	10,247.26	-	-	-	-	-	-	-	-	-	-	-	214,736.59	218,545.00	3,808.41	98%
	1100	Interest - Savings/Money Market/Etc.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
	2000	Miscellaneous Payments	-	310,974.00	-	-	-	-	-	-	-	-	-	-	-	310,974.00	-	(310,974.00)	#DIV/0!
		Santa Barbara Co. Tax Bill (2018 Assessment)	7,309.56	-	-	-	-	-	-	-	-	-	-	-	-	7,309.56	7,086.69	(222.87)	103%
		Santa Barbara Co. Tax Bill (2019 Assessment)	17,194.34	-	-	-	-	-	-	-	-	-	-	-	-	17,194.34	34,941.25	17,746.91	49%
		San Luis Obispo Co. Tax Bill (2018 Assessment)	430.74	-	-	-	-	-	-	-	-	-	-	-	-	430.74	429.99	(0.75)	100%
		San Luis Obispo Co. Tax Bill (2019 Assessment)	-	152.80	-	-	-	-	-	-	-	-	-	-	-	152.80	370.80	218.00	41%
		Ventura Co. Tax Bill (2018 Assessment)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
		Ventura Co. Tax Bill (2019 Assessment)	-	-	22.59	-	-	-	-	-	-	-	-	-	-	22.59	22.54	(0.05)	100%
Total Income		908,553.36	321,374.06	22.59	-	-	-	-	-	-	-	-	-	-	550,820.62	261,396.27	(289,424.35)	211%	
Expense																			
	3000	Manager - General District	25,347.78	1,666.00	-	-	-	-	-	-	-	-	-	-	-	27,013.78	40,000.00	12,986.22	68%
	3100	Accounting & Auditing Services	5,200.00	-	-	-	-	-	-	-	-	-	-	-	-	5,200.00	6,000.00	800.00	87%
	3200	Bank Service Charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
	3300	Insurance	5,596.00	250.00	-	-	-	-	-	-	-	-	-	-	-	5,846.00	5,500.00	(346.00)	106%
	3400	Legal Services	16,049.74	1,386.50	-	-	-	-	-	-	-	-	-	-	-	17,436.24	53,000.00	35,563.76	33%
	4000	Manager - SGMA Activities	24,082.66	1,738.00	-	-	-	-	-	-	-	-	-	-	-	25,820.66	72,500.00	46,679.34	36%
	5000	Data Collection	-	-	-	-	-	-	-	-	-	-	-	-	-	-	26,000.00	26,000.00	0%
	6000	Technical Studies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
	7000	Groundwater Sustainability Plan (GSP) Development	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
	8000	Groundwater Sustainability Plan (GSP) Implementation	77,395.42	-	-	-	-	-	-	-	-	-	-	-	-	77,395.42	131,200.00	53,804.58	59%
	9000	Miscellaneous Expenses	1,477.60	-	-	-	-	-	-	-	-	-	-	-	-	1,477.60	15,545.00	14,067.40	10%
Total Expenses		155,149.20	5,040.50	-	-	-	-	-	-	-	-	-	-	-	160,189.70	349,745.00	189,555.30	46%	
Net Income		753,404.16	316,333.56	22.59	-	-	-	-	-	-	-	-	-	-	-	390,630.92	(88,348.73)		
Monthly Bank Balance (month end)		965,724.34	1,287,098.40																

Cuyama Basin Water District - YTD Budget Variance Report (As of 2/19/2021)

CATEGORY	DESCRIPTION	2020 Budget	Actual (YTD)	Budget Variance
Income				
	2020 District Acreage Assessment	\$218,545	\$214,737	-\$3,808
	Interest Earnings - Savings/Money Market/Etc.	\$0	\$0	\$0
	Miscellaneous Member Payments	\$42,851	\$336,084	\$293,233
	Total Income	\$261,396.27	\$550,820.62	\$289,424.35
Expense				
	Manager - General District	\$40,000	27,013.78	-\$12,986
	Accounting & Auditing Services	\$6,000	5,200.00	-\$800
	Bank Service Charges	\$0	-	\$0
	Insurance	\$5,500	5,846.00	\$346
	Legal Services	\$53,000	17,436.24	-\$35,564
	Manager - SGMA Activities	\$72,500	25,820.66	-\$46,679
	Data Collection	\$26,000	-	-\$26,000
	Technical Studies	\$0	-	\$0
	Groundwater Sustainability Plan (GSP) Development	\$0	-	\$0
	Groundwater Sustainability Plan (GSP) Implementation	\$131,200	77,395.42	-\$53,805
	Miscellaneous Expenses	\$15,545	1,477.60	-\$14,067
	Total Expenses	\$349,745.00	\$160,189.70	-\$189,555.30
	Net Income	-\$88,348.73	\$390,630.92	\$478,979.65

Cuyama Basin Water District
Accounts Payable - Ready for Approval
February 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
1132	1/25/2021	Cal Mutuals JPRIMA	2003562 - Valley Repub	
			3300 Insurance	-\$250.00
TOTAL				-\$250.00
1133	2/2/2021	Young-Wooldridge	2003562 - Valley Repub	
			3400 Legal	-\$1,386.50
TOTAL				-\$1,386.50
1134	2/18/2021	Provost & Pritchard Cons	2003562 - Valley Repub	
			3000 Manager - Gener	-\$1,666.00
			4000 Manager - SGMA	-\$1,738.00
TOTAL				-\$3,404.00

Invoice



California Association of Mutual Water Companies
1370 N. Brea Blvd., Ste. 134
Fullerton, CA 92835

INVOICE

Bill To:
Cuyama Basin Water District
1800 30th St, Ste 280
Bakersfield, CA 93301

Invoice number: 01708
Issued: 14 Jan 2021

Item	Amount
Membership renewal. Level: AFFILIATE: CAMWC/JPRIMA Tier C. Renew to 15 Jan 2022	\$250.00

Total: \$250.00
Balance Due: \$250.00

Membership level updated to Tier C based on district financial reports. Annual
revenue \$566,299

[View invoice online](#)

Please make checks payable to California Association of Mutual Water Companies.

Payments can be made online at <https://caomwc.wildapricot.org>
or by check, mailed to the address at the top of the invoice.

For billing inquiries, please call (714) 449-8403. Thank you!



A LIMITED LIABILITY PARTNERSHIP • EST. 1939
 1800 30TH STREET, FOURTH FLOOR
 BAKERSFIELD . CA. 93301

HTTP://WWW.YOUNGWOOLDRIDGE.COM
 EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM
 PHONE: (661) 327-9661
 FACSIMILE: (661) 327-1087

CUYAMA BASIN WATER DISTRICT
 MATT KLINCHUCH, PC
 MANAGER- ASSESSOR-COLLECTOR
 1800 30TH STREET, SUITE 280
 BAKERSFIELD, CA 93301

January 31, 2021

Client ID 20308 SKK

Statement for period through January 31, 2021

Summary by Matter

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
4	BOARD MEETINGS AND MATTERS (INCL. BROWN ACT)	\$2,043.00	-\$2,043.00	\$1,386.50	\$1,386.50
34	GROUNDWATER MANAGEMENT PLAN	\$295.00	-\$295.00	\$0.00	\$0.00
100	COSTS	\$13.45	-\$13.45	\$0.00	\$0.00
PRIOR STATEMENT BALANCE					\$2,351.45
TOTAL PAYMENTS AND ADJUSTMENTS					-\$2,351.45
CURRENT CHARGES					\$1,386.50
PAY THIS AMOUNT					\$1,386.50

Any Payments Received After 01/31/21 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE

286 W. Cromwell Avenue
Fresno, CA 93711
(559) 449-2700
Fax (559) 449-2715



Matthew Klinchuch
Cuyama Basin Water District
1800 30th Street, Suite 200
Bakersfield, CA 93301

February 18, 2021
Project: No: 02620-20-001
Invoice No: 83529

Project Name: 2020 CBWD-Manager

Client Project #:

Work this period included:

MAN: Prepare and participate at January 27th CBWD Board meeting. Discussions on past due assessments with landowners.

SGMA: Coordinating support letter for GSA Grant. Participate in January GSA meeting. Prepare and attend January 27th CBWD Board meeting.

Professional Services from January 1, 2021 to January 31, 2021

Phase: MAN Manager

Labor

	Hours	Rate	Amount	
Senior Engineer	8.50	158.00	1,343.00	
Project Administrator	3.00	78.00	234.00	
Project Administrator	.50	98.00	49.00	
Associate GIS Specialist	.40	100.00	40.00	
Totals	12.40		1,666.00	
Total Labor				1,666.00
			Total this Phase:	\$1,666.00

Phase: SGMA SGMA

Labor

	Hours	Rate	Amount	
Senior Engineer	11.00	158.00	1,738.00	
Totals	11.00		1,738.00	
Total Labor				1,738.00
			Total this Phase:	\$1,738.00
			Total this Invoice	<u>\$3,404.00</u>

UNIQUE_ID		Assessed Amount	Payment Received	Amount Paid
CBWD	1	61.34	4/13/2020	61.34
CBWD	2	5,646.71	5/4/2020	5,646.71
CBWD	3	2,827.61	11/5/2020	2,827.61
CBWD	4	35,035.98	4/30/2020	35,035.98
CBWD	5	6.50		
CBWD	6	34.40	4/13/2020	34.40
CBWD	7	5.19	4/13/2020	5.19
CBWD	8	16.52	4/13/2020	16.52
CBWD	9	625.75	4/22/2020	625.75
CBWD	10	5.96		
CBWD	11	10.60		
CBWD	12	30,479.81	5/27/2020	31,798.96
CBWD	13	41,649.87	5/27/2020	41,649.87
CBWD	14	521.50		
CBWD	15	247.94	5/15/2020	247.94
CBWD	16	34.40	4/13/2020	34.40
CBWD	17	17,315.30	6/15/2020	17,315.30
CBWD	18	8.79	4/13/2020	8.79
CBWD	19	390.44	4/30/2020	390.44
CBWD	20	4.92	8/12/2020	4.92
CBWD	21	37.35	4/13/2020	37.35
CBWD	23	8.94		
CBWD	24	36.39		
CBWD	25	236.78	4/30/2020	236.78
CBWD	26	52.77		
CBWD	28	424.61	4/22/2020	424.61
CBWD	29	154.57		
CBWD	30	266.14	8/12/2020	266.14
CBWD	31	14.57	4/22/2020	14.57
CBWD	32	17.20	4/13/2020	17.20
CBWD	33	8.60		
CBWD	34	12,310.64	4/30/2020	12,310.64
CBWD	35	19.29		
CBWD	36	2.06		
CBWD	37	120.40	4/13/2020	120.40
CBWD	38	37.07		
CBWD	39	4.89	4/22/2020	4.89
CBWD	40	8.68		
CBWD	41	17.20		
CBWD	42	275.20		
CBWD	43	1.03		
CBWD	44	8.79		
CBWD	45	17.03	4/22/2020	17.03
CBWD	46	460.68	4/13/2020	460.68
CBWD	47	404.75	4/13/2020	404.75

Assessment Less than \$15

UNIQUE_ID		Assessed Amount	Payment Received	Amount Paid
CBWD	48	276.42	4/13/2020	276.42
CBWD	49	46.64	5/15/2020	46.64
CBWD	50	17.20	4/13/2020	17.20
CBWD	51	30.82		
CBWD	52	321.09		
CBWD	53	16.19	5/20/2020	16.19
CBWD	54	34.40	4/13/2020	34.30
CBWD	55	240.80	5/20/2020	240.80
CBWD	56	14.48		
CBWD	57	123.73		
CBWD	58	34.40	7/22/2020	34.40
CBWD	59	1,001.40	4/30/2020	1,001.40
CBWD	60	50.86	4/13/2020	50.86
CBWD	61	15.72	4/22/2020	15.72
CBWD	62	21.78	4/22/2020	21.78
CBWD	63	17.20	9/8/2020	17.20
CBWD	64	18.21		
CBWD	65	1,106.08	7/22/2020	1,106.08
CBWD	66	392.39	7/22/2020	392.39
CBWD	67	31.76	4/13/2020	31.76
CBWD	68	103.20	4/13/2020	103.20
CBWD	69	128.57	7/22/2020	128.57
CBWD	70	2.74		
CBWD	71	4.95		
CBWD	72	3.56		
CBWD	73	3.75		
CBWD	74	1,827.36	9/30/2020	1,827.36
CBWD	75	6.43	4/30/2020	6.43
CBWD	76	588.75	9/8/2020	588.75
CBWD	77	132.29		
CBWD	78	3,026.01	10/1/2020	3,026.01
CBWD	79	12.38		
CBWD	80	22.13	4/30/2020	22.13
CBWD	81	457.11		
CBWD	82	10.75		
CBWD	83	17.08	4/22/2020	17.08
CBWD	84	5,099.94	4/30/2020	5,099.94
CBWD	85	51.60	10/1/2020	51.60
CBWD	86	6.94		
CBWD	87	4.30	4/22/2020	4.30
CBWD	88	32.77	5/4/2020	32.77
CBWD	90	0.87		
CBWD	91	32.77		
CBWD	92	42.91		
CBWD	93	225.36		

2020 Assessment Payment Summary
Through (2/19/2021)

UNIQUE_ID		Assessed Amount	Payment Received	Amount Paid
CBWD	94	8.80		
CBWD	95	66.14	6/30/2020	66.14
CBWD	96	145.95		
CBWD	97	7,681.30	1/11/2021	7,681.30
CBWD	98	14,476.74	4/30/2020	14,476.74
CBWD	99	3,411.01	5/27/2020	3,411.01
CBWD	100	8.73		
CBWD	101	420.89		
CBWD	102	7.61		
CBWD	103	157.83	4/22/2020	157.83
CBWD	104	609.38	4/22/2020	609.38
CBWD	105	2.57		
CBWD	106	12.38	4/13/2020	12.38
CBWD	107	154.80	4/13/2020	154.80
CBWD	108	51.60	4/13/2020	51.60
CBWD	109	31.90	4/13/2020	31.90
CBWD	110	8.79		
CBWD	111	2,547.89	10/1/2020	2,547.89
CBWD	112	499.99	10/1/2020	499.99
CBWD	113	137.53		
CBWD	114	8.75	4/13/2020	8.75
CBWD	115	7.13	4/22/2020	7.13
CBWD	116	17.20		
CBWD	117	2.35		
CBWD	118	10.54	4/13/2020	10.54
CBWD	119	17.20		
CBWD	120	31.67	6/12/2020	31.67
CBWD	121	63.16		
CBWD	122	4.30		
CBWD	123	17.02		
CBWD	124	25.88		
CBWD	125	17.73	4/22/2020	17.73
CBWD	126	327.82	6/12/2020	327.82
CBWD	127	0.98		
CBWD	128	412.60	6/12/2020	412.60
CBWD	129	149.73	6/12/2020	149.73
CBWD	130	8.60		
CBWD	131	17.59	4/13/2020	17.59
CBWD	132	44.52	4/13/2020	44.52
CBWD	133	69.27	4/22/2020	69.27
CBWD	134	815.66	9/30/2020	815.66
CBWD	135	17.20	4/13/2020	17.20
CBWD	136	130.59	4/22/2020	43.00
CBWD	137	13.75		
CBWD	138	585.39	6/12/2020	585.39

2020 Assessment Payment Summary
Through (2/19/2021)

UNIQUE_ID	Assessed Amount	Payment Received	Amount Paid
CBWD 139	43.00	4/13/2020	43.00
CBWD 140	10.13		
CBWD 141	1.80		
CBWD 142	249.42	4/13/2020	249.42
CBWD 143	134.46	4/22/2020	134.46
CBWD 144	67.94	4/13/2020	67.94
CBWD 145	17.20	4/13/2020	17.20
CBWD 146	104.82		
CBWD 147	5,528.18	4/30/2020	5,528.18
CBWD 148	4,921.48	4/30/2020	4,921.48
CBWD 149	85.23	4/22/2020	85.23
CBWD 150	52.78	4/13/2020	52.78
CBWD 151	34.23		
CBWD 152	2.63		
CBWD 153	334.92	10/1/2020	334.92
CBWD 154	17.20	4/13/2020	17.20
CBWD 155	2,565.96	1/22/2021	2,565.96
CBWD 156	4.95		
CBWD 157	23.65	4/22/2020	23.65
CBWD 158	12.99		
CBWD 159	34.40	5/4/2020	34.40
CBWD 160	17.20		
CBWD 161	1,505.43	6/12/2020	1,505.43
CBWD 162	8.25		
CBWD 163	3.87		
CBWD 164	1.15		
CBWD 165	4.30		
CBWD 166	244.27		
CBWD 167	465.98		
CBWD 168	8.61		
CBWD 169	2,032.66	4/22/2020	2,032.66
CBWD 170	8.22	4/22/2020	8.22
CBWD 171	624.46	4/30/2020	624.46

Dollars Received 214,736.59
99%

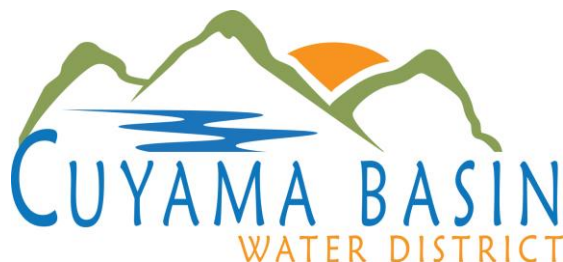
Payments Received 89
75%

2020 Assessment Payment Summary
Through (2/19/2021)

UNIQUE_ID		Assessed Amount	Payment Received	Amount Paid
CBWD	14	521.50		
CBWD	52	321.09		
CBWD	81	457.11		
CBWD	101	420.89		
CBWD	167	465.98		

2,186.57

1% Total Budget



To: Cuyama Basin Water District Board of Directors
From: Matt Klinchuch, Manager
Date: February 24, 2021
Subject: Agenda Item #7c: Report on EKI Technical Services Proposal

Dear Directors:

At the last board meeting where EKI presented a list of potential tasks for the District to consider for the upcoming year. Attached to this memo is a draft proposal provided by EKI that lays out proposed scope and corresponding costs for each task for consideration. These costs are considered part of the GSP implementation and work against the implementation budget (up to \$300,000) budgeted the Proposition 218 process from 2017.

The proposed scope and budget are based on an anticipated level of effort over the next year following recent District and GSA meeting presentations. However, the scope and/or budget will be performed as-needed as the District provides direction. Key items for consideration in the proposal include the following:

- Review of the Model Refinement performed by Woodard & Curran ranging from the Technical Memo, model recalibration outputs, and updated model reporting.
- Review of potential Monitoring Network refinement between current network and proposed reductions by Woodard & Curran.
- Review of potential well metering requirements and options for compliance.
- Supporting the District through evaluating and planning for potential delegated tasks for Management Area actions.

23 February 2021

To: Matt Klinchuch, P.E., Cuyama Basin Water District

From: Anona Dutton, P.G., C.Hg., EKI Environment & Water, Inc. (EKI)
Jeff Shaw, P.G., C.Hg., EKI

Subject: Task Order - Technical Support to the District for
Review and Investigation of GSP Implementation Activities During 2021
Cuyama Basin Water District
(EKI B70069.00)

Dear Mr. Klinchuch,

The Cuyama Basin Water District (District) has requested that EKI Environment and Water, Inc. (EKI) provide a scope and cost estimate to perform additional technical support tasks related to Groundwater Sustainability Plan (GSP) implementation within the District's portion of the Cuyama Valley Basin (Basin).

SCOPE OF WORK

The scope of work outlined below is focused on providing technical support to the District related to various work being conducted by the Cuyama Basin Groundwater Sustainability Agency (GSA) for GSP implementation.

Several of the tasks proposed below involve review of draft documents or plans from GSA staff and consultants (usually Woodard & Curran; WC) before they are approved and performed, in order to provide an outside perspective on the proposed actions and effect a better final outcome for the District. Thus, timing of these tasks can be critical, and EKI will need help from the District to obtain draft and preliminary materials in a timely manner. EKI also recognizes we will need to conduct our reviews of these materials rapidly and provide results as soon as possible, in order to allow the District time to take action at the Board and GSA level.

Task 1. Attend District Board Meetings and Cuyama GSA Board Meetings

EKI will attend District Board of Directors meetings, and generally will present an update and progress report. Some preparation time is included for each meeting (up to six hours senior level, and up to four hours junior or GIS analyst level). EKI will remotely attend GSA Board meetings to keep abreast of the status of GSP implementation and other issues confronting the Basin. As part of this task, EKI will:

- Prepare for and attend up to ten (10) Monthly District Board meetings (seven remotely and three in-person); and
- Attend up to five planned GSA Board meetings for 2021 (all remotely).

Task 2. Technical Review of GSA draft Annual Report and Groundwater Conditions Report

EKI will review the draft Water Year 2020 Annual Report when it is available. The Annual Report is required to be submitted to the California Department of Water Resources (DWR) on 1 April 2021, thus,

this review will be on a short timeline. Later in the year, WC may produce a Groundwater Conditions Report for 2021 after the end of the Water Year (i.e., after 30 September 2021). EKI will review the report when available and provide comments via email, and also will review, interpret, and summarize the data for the District, and present the results at one of the District meetings.

Task 3. Assess Proposed GSA Model Refinement (EKI TM #1)

A Model Refinement Technical Memo (TM) is being prepared by WC for the GSA which will outline intended recalibration efforts for the Cuyama Basin Water Resources Model (model), using more recent groundwater level data collected since the model was calibrated initially. EKI will review WC's Model Refinement TM, and check the planned effort against prior recommendations EKI has made regarding model parameters and assumptions. After discussion of our findings with the District Ad-Hoc Technical Committee, EKI will draft a list of discussion topics and questions the District may wish to advance, and will set up and participate in a video conference call with WC to discuss any suggested changes to the model recalibration plans set out in the Model Refinement TM. The intent is to provide feedback early in the process so that model refinement outcomes can be effectively enhanced for a better final model.

After the meeting with WC, EKI will prepare a Technical Memo #1 (i.e., a model refinement plan review) with recommendations for any variances from the Model Refinement TM, and summarize topics discussed with WC. This task assumes one remote meeting with the District Ad-Hoc Technical Committee to discuss EKI's analysis, results, and recommendations.

Task 4. Assess Model Recalibration (EKI TM #2)

After GSA Board approval of the Model Refinement TM, WC will begin recalibration of the Model. If the District can obtain "draft final" model files for EKI's evaluation after the initial recalibration is completed but before it is finalized, EKI will evaluate the recalibration effort for effectiveness, completeness, potential sources of model error, the effects of changes in parameters and assumptions, and model uncertainty. In order to provide feedback useful to the model recalibration effort, EKI will need to perform our assessment using model files before they are finalized.

As part of this task EKI will provide rapid feedback to the District Ad-Hoc Tech Committee and WC via email with any critical observations or recommendations for the recalibration effort. Once the recalibration is completed, EKI will prepare a Technical Memo #2 (i.e., a model recalibration assessment) to the District based on the assessment of the "draft final" model and any changes made in the final model. The TM #2 will include our assessment of the recalibration effort as indicated by the model inputs and outputs, examples of recalibration effects on results for the District, an assessment of the changes produced in the model, as well as our recommendations, as appropriate. This task assumes one remote meeting with the District Ad-Hoc Technical Committee to discuss EKI's analysis, results and recommendations after the TM #2 is completed.

Task 5. Evaluation of Proposed Representative Monitoring Well Network Modifications (EKI TM #3)

The GSA has recently proposed a reduction in the number of representative monitoring wells (RMWs) in the Basin monitoring network from 101 to 58. Although this reduction is helpful (and reflects input provided by the District), having a 51 well monitoring network is still much more than the maximum number of wells suggested by DWR guidance, which provides that 0.2 - 10 wells per 100 square miles (i.e.,

between 1 and 38 wells for the Basin's 378 square miles) may adequately represent the hydrology of the Basin. EKI will examine the newly available water level and water quality data, as well as well construction data, to determine monitoring well representativeness and explore potential opportunities to further reduce the number of RMWs. The objective is to determine whether a smaller group of RMWs could be similarly effective at identifying undesirable results (e.g., will a smaller dataset produce statistically similar results, and will it be similarly effective at identifying groundwater at or near the sustainable management criteria such as minimum thresholds?).

EKI also will examine the GSA-suggested set of 51 RMWs to review whether or not the representation of various parts of the Basin remain in the same proportions with the proposed reduced set of RMWs. EKI will provide a Technical Memo #3 (i.e., evaluation of monitoring network modification options) with recommendations after our review, and will meet with the Ad-Hoc Technical Committee to explain EKI's analysis, results and recommendations.

Task 6. Review GSA Draft Guidance on Well Flow Meters

The GSA is preparing guidance for well owners regarding well flow meter selection, installation, use, and reporting. If the District can provide a copy of the draft guidance document, EKI will review and provide comments on the draft guidance document via email to the District noting discrepancies, uncertainties, and other issues of potential concern. EKI will discuss our recommendations by telephone with the District Ad-Hoc Technical Committee.

Task 7. Research Low-cost Method of Pumping Estimation for Smaller Irrigators (EKI TM #4)

Academic investigators have detailed a low-cost method to estimate pumping from a well using inexpensive temperature dataloggers and averaged flowrates¹. Given the expense and labor required for installation of standard propeller or other invasive flowmeters, particularly for multiple wells that are infrequently used, a lower-cost method using temperature loggers could be promoted by the District for some relatively low-pumpage irrigators. EKI will review the methods described in the research literature, and review datalogger types, options, and costs.

An optional subtask is a field-test of the methods and instrumentation. If authorized, EKI will perform an optional test of methods and equipment, using one or more supply wells in the District to confirm effectiveness and refine the procedure. This option is recommended and is included in the total cost. If the field-test is not performed this task's total would decrease by approximately \$8,200. Opportunities to significantly reduce the field-test cost may be available if it is combined with an in-person Board meeting, or other nearby travel.

EKI will produce Technical Memo #4 (i.e., Low-cost pumping estimation methods) summarizing the instrumentation, technique, conditions, advantages, disadvantages, and estimated costs of our recommended methods, and will meet with the District Ad-Hoc Technical Committee by telephone to explain the results and recommendations.

¹ Massuel, S., Perrin, J., Wajid, M., Mascré, C., Dewandel, B. 2009. *A simple low-cost method to monitor duration of groundwater pumping*. Groundwater, January - February 2009, 41(1), 141-145.

Task 8. Evaluate GSA Proposals for Geophysical Investigations

The GSA has proposed conducting geophysical investigations, using seismic and resistivity profiling, of two faulted areas in the Basin - the Russell Fault, and the Santa Barbara Canyon Fault. Other geophysical methods, such as gravity surveying, will be reviewed and considered for use to meet the objectives for this Basin. EKI will review the proposal and provide comments and recommendations on the planned investigation locations, methods, and objectives via email, and will meet with the District Ad-Hoc Technical Committee by telephone to discuss the findings and recommendations.

Task 9. On-call District Assistance Responding to GSA-Proposed Delegated Tasks (as needed)

EKI will provide on-call technical assistance to the District regarding responses to GSA task delegation. EKI also can assist with delegated tasks, as appropriate, and if requested by District. EKI assumes that discussions would take place via phone or videocalls. For budgeting purposes, EKI assumed \$5,000 for this Task, at District's option.

SCHEDULE

EKI is prepared to start work on the above Scope of Work immediately upon authorization from the District to proceed. It is anticipated that final results of these analyses will be presented to the District at various Board Meetings, depending on the schedule of completion of the various plans and documents to be reviewed.

TERMS AND CONDITIONS

We propose work performed by EKI under this Task Order be conducted as an addendum, pursuant to the Terms and Conditions of our existing Agreement with the District.

COMPENSATION

Inasmuch as the exact level of effort required to complete the above Scope of Work cannot be known precisely, EKI proposes to perform the work on a time and materials expense reimbursement basis in accordance with our current Schedule of Charges. The estimated budget for this scope of work is shown by task, below. We will not exceed the total amount without authorization.

Proposed Budget

Task 1. Attend District Board Meetings and Cuyama GSA Board Meetings	\$47,500
Task 2. Technical Review of GSA draft Annual Report and Groundwater Conditions Report	\$9,600
Task 3. Assess proposed GSA Model Refinement Technical Memo	\$16,000
Task 4. Assess WC model recalibration.....	\$26,900

Task 5. Evaluation of Proposed Representative Monitoring Well Network Modifications	\$18,200
Task 6. Review GSA draft guidance on well flow meters	\$5,600
Task 7. Research low-cost method of pumping estimation for smaller irrigators	\$17,600
Task 8. Evaluate GSA proposals for geophysical investigations	\$4,900
Task 9. On-call District assistance responding to GSA-proposed delegated tasks	\$5,000
TOTAL.....	\$151,300

If this Task Order meets with your approval, please sign where noted below and return a fully executed copy to our office to confirm your authorization to proceed.

We are pleased to have the opportunity to work with you on this very important project. Please call if you have any questions or wish to discuss this proposal in greater detail.

Very truly yours,

EKI Environment & Water, Inc.



Anona L. Dutton, P.G., C.Hg.

Vice President / Principal-In-Charge

AUTHORIZATION

CUYAMA BASIN WATER DISTRICT (CLIENT)

By _____

Title _____

Date _____



To: Cuyama Basin Water District Board of Directors
From: Matt Klinchuch, Manager
Date: February 24, 2021
Subject: Agenda Item #7d: Audit Engagement for Fiscal Year 2020

Dear Directors:

With the 2020 Fiscal Year completed (12/31/2020) we can begin coordination with the District's Auditor, Barbich Hooper King for preparing the 2020 Audited Financials.

The majority of the auditing effort is not anticipated until Summer 2021. However, as the District is in the 2021 budgeting period, it is prudent to have these costs associated with the discussions. The proposed fee is \$5,350 which is up slightly from the previous year (\$5,200). The District has historically budgeted up to \$6,000 for audit services.



February 9, 2021

Board of Directors
Cuyama Basin Water District
1800 30th Street, Suite 280
Bakersfield, CA 93301

We are pleased to confirm our understanding of the services we are to provide for Cuyama Basin Water District (the District) for the year ended December 31, 2020.

Audit Scope and Objectives

We will audit the financial statements of Cuyama Basin Water District, including the related notes to the financial statements, which collectively comprise the basic financial statements of Cuyama Basin Water District as of and for the year of ended December 31, 2020. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as

fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statements of the District in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The services are limited to the financial statements services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the assistance of financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand your staff will prepare all cash and other confirmations we request, will locate any documents selected by us for testing, and prepare schedules and analysis of accounts, all of which has been discussed and coordinated with Mr. Matt Klinchuch.

The audit documentation for this engagement is the property of Barbich Hooper King Dill Hoffman and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to other governmental agencies or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Barbich Hooper King Dill Hoffman personnel. Furthermore, upon request, we may provide copies of selected audit documentation to other governmental agencies or its designee. Other governmental agencies or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Geoffrey B. King is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit approximately in June/July 2021.

Our fees are based on the time required by the individuals assigned to the engagement, plus out-of-pocket costs (such as report reproduction, postage, travel, copies, etc.). Individual hourly rates vary according to the degree of responsibility involved and the skill required. We would propose our fees for the audit of your financial statements not to exceed \$5,350.

The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Billings are due upon submission and will accrue interest at 12% per annum on amounts not paid after 30 days. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

Reporting

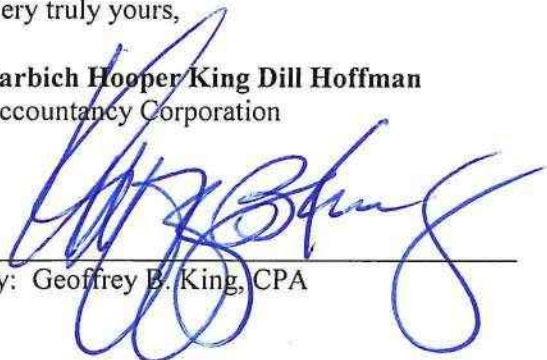
We will issue a written report upon completion of our audit of the District's financial statements. Our report will be addressed to the Board of Directors of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement.

If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to Cuyama Basin Water District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Barbich Hooper King Dill Hoffman
Accountancy Corporation



By: Geoffrey B. King, CPA

RESPONSE:

This letter correctly sets forth the understanding of **Cuyama Basin Water District**:

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____



To: Cuyama Basin Water District Board of Directors
From: Matt Klinchuch, Manager
Date: February 24, 2021
Subject: Agenda Item #7e: District 2021 Budget and Assessment

Dear Directors:

For discussion regarding the District's 2021 Budget and corresponding Assessment to landowners, this memo and attachments intends to inform of different directions and options the District may take in response to anticipated activities for the 2021 year.

The following are some considerations from the January meeting for inclusion in discussing the different 2021 Budget and Assessment options:

- The Cuyama Basin GSA is operating by a volumetric charge on groundwater pumping. This rate increased from the initial rate in the second year and is likely to increase as pumping quantity is reduced.
- The District and GSA have entered into a Delegation Agreement for the District to undertake agreed upon tasks associated with implementation of the GSP.
- Meters on groundwater wells (excluding de minimus) are required by the end of 2021.
- Reductions to groundwater pumping begin for the Central Management Area in 2023.
- This is the final year contemplated by the Proposition 218 and maximum rates lock from 2021 forward (absent future Prop. 218 efforts). The maximum budget through the Prop. 218 is just over \$525,000 with approximately \$225,000 associated with District administration (management, legal, insurance, etc.) and the remaining \$300,000 associated with GSP Implementation. This maximum corresponds to rates of \$16.13 per irrigated acre and \$0.45 per non-irrigated acre. See included Prop. 218 table (Table 1).

Four potential budget/assessment options for assisting the Board's discussion:

- Maximum Assessment (See included Table2). This would assess the maximum to cover District Administration costs and GSP Implementation. Some GSP Implementation is foreseen (EKI Technical Support), this rate would cover these costs and any additional efforts up to \$300,000. The 2021 Assessment would correspond with the Prop. 218 with \$16.13 per irrigated acre and \$0.45 per non-irrigated acre to generate approximately \$525,000.

- Cover Foreseen Costs (See included Table 3). This would assess to cover the current known costs the District. This assumes \$150,000* for technical support. This option puts the 2021 Assessment at \$11.35 per irrigated acre and \$0.45 per non-irrigated acre to generate approximately \$375,000.
- Cover District Administration Only (See included Table 4). This would cover the administrative items to the maximum contemplated (\$225,000), with the remaining costs working from District reserves. This option puts the 2021 Assessment at \$6.55 per irrigated acre and \$0.45 per non-irrigated acre to generate approximately \$225,000.
- Covering Reduced Administrative Only (See included Table 5). This last option takes a closer evaluation of the administrative tasks and where they may land based on current circumstances such as reduced travel. This option would cover the administrative tasks as contemplated (\$176,000), with the remaining GSP Implementation costs working from District reserves. This option puts the 2021 Assessment at \$5.00 per irrigated acre and \$0.44 per non-irrigated acre to generate approximately \$176,000.

*\$150,000 used for estimates. To be firmed through discussion on EKI proposal.

CBWD Prop 218 Annual Budget Summary

District Budget Summary					
Budget Items	2017	2018	2019	2020	2021
1 General District Operations	\$30,000	\$30,900	\$31,827	\$32,782	\$33,765
2 Special Activities - SGMA	\$170,000	\$175,100	\$180,353	\$185,764	\$191,336
3 Technical Studies	\$150,000	\$250,000	\$0	\$0	\$0
4 GSP Development	\$500,000	\$500,000	\$500,000	\$0	\$0
5 GSP Implementation	\$0	\$0	\$0	\$300,000	\$300,000
	\$850,000	\$956,000	\$712,180	\$518,545	\$525,102
CBWD 5-year Budget Forecast \$3,561,827					

inflated 3% each year

inflated 3% each year

Non-Irrigated and Irrigated Assessment Costs					
	2017	2018	2019	2020	2021
1 General District Operations	\$0.40	\$0.41	\$0.42	\$0.43	\$0.45
2 Special Activities - SGMA	\$5.43	\$5.59	\$5.76	\$5.93	\$6.11
3 Technical Studies	\$4.79	\$7.98	\$0.00	\$0.00	\$0.00
4 GSP Development	\$15.96	\$15.96	\$15.96	\$0.00	\$0.00
5 GSP Implementation	\$0.00	\$0.00	\$0.00	\$9.58	\$9.58
Irrigated Assessment (\$/ac)	\$26.57	\$29.93	\$22.13	\$15.94	\$16.13
Non-Irrigated Assessment (\$/ac)	\$0.40	\$0.41	\$0.42	\$0.43	\$0.45

Sums 1-5

Sums 1

Cuyama Basin Water District - 2021 Income, Expenses Budget - [Max Assessment](#)

CATEGORY	CODE	DESCRIPTION	Budget
Income			
	1000	District Acreage Assessment	525,101.00
	1100	Interest - Savings/Money Market/Etc.	-
	2000	Miscellaneous Payments	-
		Total Income	525,101.00
Expense			
	3000	Manager - General District	41,000.00
	3100	Accounting & Auditing Services	5,350.00
	3200	Bank Service Charges	-
	3300	Insurance	6,250.00
	3400	Legal Services	55,000.00
	4000	Manager - SGMA Activities	74,000.00
	5000	Data Collection	27,000.00
	6000	Technical Studies	-
	7000	Groundwater Sustainability Plan (GSP) Development	-
	8000	Groundwater Sustainability Plan (GSP) Implementation	300,000.00
	9000	Miscellaneous Expenses	16,500.00
		Total Expenses	525,100.00
		Net Income	1.00
	31,266	Proposed Irrigated Acres (\$16.13 per Acre)	\$504,328
	44,549	Proposed Non-Irrigated Acres (\$0.45 per Acre)	\$20,047
	75,816	Total Assessed Acres	\$524,375

Cuyama Basin Water District - 2021 Income, Expenses Budget - [Anticipated Expenses](#)

CATEGORY	CODE	DESCRIPTION	Budget
Income			
	1000	District Acreage Assessment	375,100.00
	1100	Interest - Savings/Money Market/Etc.	-
	2000	Miscellaneous Payments	-
		Total Income	375,100.00
Expense			
	3000	Manager - General District	41,000.00
	3100	Accounting & Auditing Services	5,350.00
	3200	Bank Service Charges	-
	3300	Insurance	6,250.00
	3400	Legal Services	55,000.00
	4000	Manager - SGMA Activities	74,000.00
	5000	Data Collection	27,000.00
	6000	Technical Studies	-
	7000	Groundwater Sustainability Plan (GSP) Development	-
	8000	Groundwater Sustainability Plan (GSP) Implementation	150,000.00
	9000	Miscellaneous Expenses	16,500.00
		Total Expenses	375,100.00
		Net Income	-
	31,266	Proposed Irrigated Acres (\$11.35 per Acre)	\$354,874
	44,549	Proposed Non-Irrigated Acres (\$0.45 per Acre)	\$20,047
	75,816	Total Assessed Acres	\$374,922

Cuyama Basin Water District - 2021 Income, Expenses Budget - [District Administration Only](#)

CATEGORY	CODE	DESCRIPTION	Budget
Income			
	1000	District Acreage Assessment	225,101.00
	1100	Interest - Savings/Money Market/Etc.	-
	2000	Miscellaneous Payments	-
		Total Income	225,101.00
Expense			
	3000	Manager - General District	41,000.00
	3100	Accounting & Auditing Services	5,350.00
	3200	Bank Service Charges	-
	3300	Insurance	6,250.00
	3400	Legal Services	55,000.00
	4000	Manager - SGMA Activities	74,000.00
	5000	Data Collection	27,000.00
	6000	Technical Studies	-
	7000	Groundwater Sustainability Plan (GSP) Development	-
	8000	Groundwater Sustainability Plan (GSP) Implementation	150,000.00
	9000	Miscellaneous Expenses	16,500.00
		Total Expenses	375,100.00
		Net Income	(149,999.00)
	31,266	Proposed Irrigated Acres (\$6.55 per Acre)	\$204,795
	44,549	Proposed Non-Irrigated Acres (\$0.45 per Acre)	\$20,047
	75,816	Total Assessed Acres	\$224,843

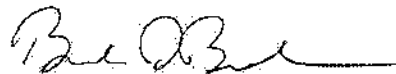
Cuyama Basin Water District - 2021 Income, Expenses Budget - [Reduced District Administration](#)

CATEGORY	CODE	DESCRIPTION	Budget
Income			
	1000	District Acreage Assessment	176,000.00
	1100	Interest - Savings/Money Market/Etc.	-
	2000	Miscellaneous Payments	-
		Total Income	176,000.00
Expense			
	3000	Manager - General District	35,000.00
	3100	Accounting & Auditing Services	5,350.00
	3200	Bank Service Charges	-
	3300	Insurance	6,250.00
	3400	Legal Services	50,000.00
	4000	Manager - SGMA Activities	50,000.00
	5000	Data Collection	20,000.00
	6000	Technical Studies	-
	7000	Groundwater Sustainability Plan (GSP) Development	-
	8000	Groundwater Sustainability Plan (GSP) Implementation	150,000.00
	9000	Miscellaneous Expenses	9,400.00
		Total Expenses	326,000.00
		Net Income	(150,000.00)
	31,266	Proposed Irrigated Acres (\$5 per Acre)	\$156,332
	44,549	Proposed Non-Irrigated Acres (\$0.44 per Acre)	\$19,602
	75,816	Total Assessed Acres	\$175,934



NOTICE OF VACANCY IN ELECTIVE OFFICE
(Government Code Section 1780)

NOTICE IS HEREBY GIVEN that there is a vacancy in the office of Director of the Cuyama Basin Water District, which vacancy occurred by reason of the resignation of Director Bracken effective January 31, 2021. Information related to the filling of this vacancy is available by contacting the District's manager, Matt Klinchuch, at the District's office located at 1800 30th Street, Suite 280, Bakersfield, California, (661) 616-5900.


Secretary of the Board

POSTED ON: February, 9, 2020

BY: 