



AGENDA

Regular Meeting of the Cuyama Basin Water District

Wednesday, September 22, 2021 at 3:30 p.m. at

**Cuyama Valley Family Resource Center
4689 Highway 166, New Cuyama, CA 93254**

NOTE: PARTICIPATION BY TELECONFERENCE

This meeting will be held in-person and open to the public. Everyone in attendance will be required to wear a mask, sit six (6) feet apart, and sign a questionnaire regarding their health status the day of the meeting. Pending turnout and need for distancing, not everyone may be able to attend in-person. For that reason, a teleconference line will still be available information referenced below.

Call (559) 512-2821, PIN 543 727 190 then #

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Self-Introductions**
- 5. Public Comment**—This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters within the jurisdiction of the Board and which are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited and to no more than 5 minutes for each speaker.
- 6. Minutes**
 - a. August 25, 2021 Board Meeting Minutes – Board Approval Needed**
- 7. Financial Report**
 - a. YTD Financial Report and Accounts Payable – Board Approval Needed**
 - b. 2021 Assessments Status Report**
- 8. Management/Administration**
 - a. Status Report**
 - b. Discussion of potential District meeting date change**

9. Groundwater Sustainability Agency (GSA) for Cuyama Basin

- a. Status Report on Cuyama Basin Groundwater Sustainability Agency
- b. Discussion and potential action to appoint a new GSA Alternate Director
- c. Review potential CBGSA Agenda items and consider action providing any recommendations regarding agenda items.
- d. EKI update on Technical Components

10. New Business—requests for items to be placed on next agenda

11. Announcements

- a. Next meeting October 27, 2021
- b. Future meetings: November 24, 2021 (day before Thanksgiving)
December 22, 2021 (two days before Christmas Eve) OR
December 29, 2021 (two days before New Year's Eve)
January 26, 2022

12. Closed Session

Government Code Section 54956.9 Anticipated Litigation

Number of Potential Cases: One

13. Closed Session Item

- a. Report action taken in Closed Session required by Government Code Section 54956.9 (d) (2)

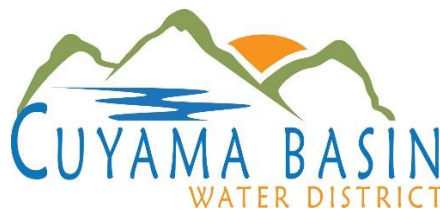
14. Adjournment

Americans with Disabilities Act of 1990: Under this act, a qualifying person may request the District provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for assistance shall be made in person, via telephone, or in written form to Matt Klinchuch at 661-616-5900, or mklinchuch@ppeng.com. Requests must be received at least 48 hours prior to a public meeting.

Acronyms*

AF	Acre-Feet
BMP	Best Management Practice
CBGSA	Cuyama Basin Groundwater Sustainability Agency
CBWD	Cuyama Basin Water District
CCSD	Cuyama Community Services District
CEQA	California Environmental Quality Act
CFS	cubic feet per second
CVGB	Cuyama Valley Groundwater Basin
DAC	Disadvantaged Community (80% CA MHI)
DWR	Department of Water Resources
ET	Evapotranspiration
GSA	Groundwater Sustainability Agency
GSP	Groundwater Sustainability Plan
HCM	Hydrogeologic Conceptual Model
ILRP	Irrigated Lands Regulatory Program
JPA	Joint Powers Authority
LAFCo	Local Agency Formation Commission
MOU	Memorandum of Understanding
PSP	Proposed Solicitation Package
SBCWA	Santa Barbara County Water Agency
SDAC	Severely Disadvantaged Community (60% CA MHI)
SGMA	Sustainable Groundwater Management Act of 2014
SWRCB	State Water Resources Control Board
USGS	United States Geological Survey

*More to be added as necessary



MEETING MINUTES
Regular Meeting of the
Cuyama Basin Water District

Wednesday, August 25th, 2021, at 3:30 p.m.

Cuyama Valley Family Resource Center
4689 Highway 166, New Cuyama, CA 93254

BOARD MEMBERS PRESENT:

Derek Yurosek, President
 Byron Albano, Vice-President
 Lorena Stoller, Treasurer
 Matt Vickery
 Jane Wooster

BOARD MEMBERS ABSENT:

None

AUDIENCE MEMBERS PRESENT:

Matt Klinchuch, CBWD GM
 Alan Doud, CBWD Counsel
 Brad DeBranch, CBWD Secretary
 Jeff Shaw, EKI
 Dan Clifford, Bolthouse Properties
 Ming Albano
 Jim Menzies

1. **Call to Order** – President Yurosek called the meeting to order at 3:30 p.m.
 - a. Agenda Item 9b was tabled.
2. **Pledge of Allegiance** – Completed
3. **Roll Call** – Present: Directors Albano, Stoller, Vickery, Wooster (teleconference), and Yurosek. Board quorum present.
4. **Self-Introductions** – All audience members were introduced.
5. **Public Comment** – No public comment received.
6. **Minutes**
 - a. A motion was made by Director Vickery and seconded by Director Stoller to approve the July 28th, 2021 Regular Meeting Minutes. The motion was unanimously carried.
7. **Financial Report**
 - a. YTD Financial Report & Accounts Payable – An overview of the current financial report and accounts payable was provided by General Manager. A motion was made by Director Vickery and seconded by Director Wooster to accept and pay the Accounts Payable for July 2021. The motion was unanimously carried.

- b. 2021 Assessments Status Report – CBWD has received approximately 75% of landowner assessments for 2021. General Manager to follow up with four largest landowners with outstanding assessments.

8. Management/Administration

- a. Status Report – The Board candidacy period had since past, and only the current Board members submitted candidacy forms. As a result, an appointment process will take place. The Board also discuss future meeting venues. The elementary school approved CBWD coming back in October 2021, however there was Board consensus to stay at Family Resource Center.

9. Groundwater Sustainability Agency for Cuyama Basin

- a. Status Report on Cuyama Basin GSA – There will be no GSA Meeting in September. The GSA Board meeting is tentatively scheduled for the week of October 18th with a SAC meeting the week prior, and also a GSA Board meeting the week of November 15th with a SAC meeting the week prior. The Board's desire is to keep to original Board/SAC meeting schedule. General Manager to inquire with GSA Staff and follow up.
- b. Consider Appointment of new GSA Alternate Director – Item was tabled at beginning of meeting by Director Yurosek.
- c. Potential CBGSA Agenda Items – No GSA Board agenda to review.
- d. Discussion and Possible Action on District-wide Communication – Counsel informed the board of communication and correspondence being sent directly to DWR from individuals or stakeholders in the basin. The Board directed Staff to draft a letter to CBWD landowners to inform them of their ability to make comments or communicate directly with DWR.
- e. EKI Update on Technical Components – EKI verbally presented an update in their continued review efforts. Jeff Shaw communicated with Taylor Blakslee on the GSA's response letter to DWR regarding follow up studies and assessments of the GSP. EKI's modeling efforts are on hold somewhat until GSA provides further technical analysis which may shift EKI's focus.

10. New Business

- a. No new business items to report.

11. Announcements

- a. Next meeting: September 22, 2021 (Consensus)
- b. Future meetings: October 27, 2021 (TBD)

12. Closed Session – The Board entered closed session at approximately 4:16 p.m.

- a. Government Code Section 54956.9 Anticipated Litigation Number of Potential Cases: One

13. Closed Session Item – The Board ended closed session at approximately 4:50 p.m. No reportable action taken by Board in closed session.

14. Adjournment - Meeting was adjourned by Director Yurosek at 4:51 p.m.

Respectfully Submitted

**Brad DeBranch, Secretary
Cuyama Basin Water District**

Cuyama Basin Water District - 2021 Income, Expenses, & Budget Performance (As of 9/17/2021)

CATEGORY	CODE	DESCRIPTION	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budget	Budget Remaining	% of Budget
Income																		
	1000	2020 District Assessment	10,247.26	-	-	-	-	-	-	-	-	-	-	-	214,736.59	218,545.00	3,808.41	98%
		2021 District Assessment	-	-	-	68,055.50	62,227.85	5.31	49.51	2,964.07	-	-	-	-	133,302.24	176,250.00	42,947.76	76%
	1100	Interest - Savings/Money Market/Etc.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
	2000	Miscellaneous Payments	310,974.00	-	-	-	-	-	-	-	-	-	-	-	310,974.00	-	(310,974.00)	#DIV/0!
		Santa Barbara Co. Tax Bill (2019 Assessment)	-	-	-	16,118.13	0.05	267.11	-	-	-	-	-	-	33,579.63	34,941.25	1,361.62	96%
		Santa Barbara Co. Tax Bill (2020 Assessment)	-	-	-	-	-	-	-	-	-	-	-	-	-	3,877.99	3,877.99	0%
		San Luis Obispo Co. Tax Bill (2019 Assessment)	152.80	-	-	-	143.27	19.66	55.35	-	-	-	-	-	371.08	370.80	(0.28)	100%
		San Luis Obispo Co. Tax Bill (2020 Assessment)	-	-	-	-	-	-	-	-	-	-	-	-	-	524.04	524.04	0%
		Ventura Co. Tax Bill (2019 Assessment)	-	22.59	-	-	-	-	-	-	-	-	-	-	22.59	22.54	(0.05)	100%
		Ventura Co. Tax Bill (2020 Assessment)	-	-	-	-	-	-	-	-	-	-	-	-	-	18.06	18.06	0%
Total Income		321,374.06	22.59	-	84,173.63	62,371.17	292.08	104.86	2,964.07	-	-	-	-	478,249.54	216,004.68	(262,244.86)	221%	
Expense																		
	3000	Manager - General District	1,666.00	3,379.00	3,938.88	5,463.64	2,630.00	3,510.70	4,208.88	3,190.98	-	-	-	-	27,988.08	35,000.00	7,011.92	80%
	3100	Accounting & Auditing Services	-	-	-	-	-	-	-	1,900.00	-	-	-	-	1,900.00	5,350.00	3,450.00	36%
	3200	Bank Service Charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
	3300	Insurance	250.00	-	6,271.00	-	-	-	-	-	-	-	-	-	6,521.00	6,500.00	(21.00)	100%
	3400	Legal Services	1,386.50	678.50	2,629.20	1,331.25	1,652.00	4,985.50	7,532.29	3,865.88	-	-	-	-	24,061.12	50,000.00	25,938.88	48%
	4000	Manager - SGMA Activities	1,738.00	2,468.00	4,898.00	3,002.00	2,054.00	3,239.00	3,081.00	3,160.00	-	-	-	-	23,640.00	50,000.00	26,360.00	47%
	5000	Data Collection	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000.00	20,000.00	0%
	6000	Technical Studies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
	7000	Groundwater Sustainability Plan (GSP) Development	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
	8000	Groundwater Sustainability Plan (GSP) Implementation	-	5,625.62	-	-	15,963.60	-	-	31,918.28	-	-	-	-	53,507.50	151,300.00	97,792.50	35%
	9000	Miscellaneous Expenses	-	25.00	-	-	-	-	-	50.00	50.00	50.00	-	-	-	175.00	9,400.00	9,225.00
Total Expenses		5,040.50	12,176.12	17,737.08	9,796.89	22,299.60	11,735.20	14,872.17	44,085.14	50.00	-	-	-	137,792.70	327,550.00	189,757.30	42%	
Net Income		316,333.56	(12,153.53)	(17,737.08)	74,376.74	40,071.57	(11,443.12)	(14,767.31)	(41,121.07)	(50.00)	-	-	-	340,456.84	(111,545.32)			
Monthly Bank Balance (month end)		1,287,098.40	1,270,464.18	1,268,149.18	1,346,672.19	1,379,792.44	1,378,753.27	1,341,821.89	1,332,110.92									

Cuyama Basin Water District - YTD Budget Variance Report (As of 9/17/2021)

CATEGORY	DESCRIPTION	2021 Budget	Actual (YTD)	Budget Variance
Income				
	2021 District Acreage Assessment	\$176,250	\$133,302	-\$42,948
	Interest Earnings - Savings/Money Market/Etc.	\$0	\$0	\$0
	Miscellaneous Member Payments	\$39,755	\$344,947	\$305,193
	Total Income	\$216,004.68	\$478,249.54	\$262,244.86
Expense				
	Manager - General District	\$35,000	27,988.08	-\$7,012
	Accounting & Auditing Services	\$5,350	1,900.00	-\$3,450
	Bank Service Charges	\$0	-	\$0
	Insurance	\$6,500	6,521.00	\$21
	Legal Services	\$50,000	24,061.12	-\$25,939
	Manager - SGMA Activities	\$50,000	23,640.00	-\$26,360
	Data Collection	\$20,000	-	-\$20,000
	Technical Studies	\$0	-	\$0
	Groundwater Sustainability Plan (GSP) Development	\$0	-	\$0
	Groundwater Sustainability Plan (GSP) Implementation	\$151,300	53,507.50	-\$97,793
	Miscellaneous Expenses	\$9,400	175.00	-\$9,225
	Total Expenses	\$327,550.00	\$137,792.70	-\$189,757.30
	Net Income	-\$111,545.32	\$340,456.84	\$452,002.16

Cuyama Basin Water District
Accounts Payable - Ready for Approval
September 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
1156	9/3/2021	Young-Wooldridge	2003562 - Valley Repub	
			3400 Legal	-\$3,865.88
TOTAL				-\$3,865.88
1157	9/7/2021	BHK - Barbich Hooper Ki	2003562 - Valley Repub	
			3100 Accounting & Au	-\$1,900.00
TOTAL				-\$1,900.00
1158	9/14/2021	eki - environment & wate	2003562 - Valley Repub	
			8000 GSP Implementa	-\$31,918.28
TOTAL				-\$31,918.28
1159	9/16/2021	Provost & Pritchard Cons	2003562 - Valley Repub	
			3000 Manager - Gener	-\$3,190.98
			4000 Manager - SGMA	-\$3,160.00
TOTAL				-\$6,350.98
1160	9/22/2021	CV Family Resource Cent	2003562 - Valley Repub	
			9000 Misc. Expenses	-\$50.00
TOTAL				-\$50.00



THE LAW OFFICES OF

A LIMITED LIABILITY PARTNERSHIP • EST. 1939
 1800 30TH STREET, FOURTH FLOOR
 BAKERSFIELD . CA. 93301

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 PHONE: (661) 327-9661
 FACSIMILE: (661) 327-1087

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

CONFIDENTIAL

CUYAMA BASIN WATER DISTRICT
 MATT KLINCHUCH, PC
 MANAGER- ASSESSOR-COLLECTOR
 1800 30TH STREET, SUITE 280
 BAKERSFIELD, CA 93301

August 31, 2021

Client ID 20308 SKK

Statement for period through August 31, 2021**Summary by Matter**

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
4	BOARD MEETINGS AND MATTERS (INCL. BROWN ACT)	\$1,622.50	\$0.00	\$2,861.50	\$4,484.00
22	ELECTION MATTERS	\$2,334.00	\$0.00	\$301.50	\$2,635.50
34	GROUNDWATER MANAGEMENT PLAN	\$3,422.00	\$0.00	\$619.50	\$4,041.50
100	COSTS	\$153.79	\$0.00	\$83.38	\$237.17
PRIOR STATEMENT BALANCE					\$7,532.29
CURRENT CHARGES					\$3,865.88
PAY THIS AMOUNT					\$11,398.17

Any Payments Received After 08/31/21 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



Cuyama Basin Water District
Matt Klinchuch
1800 30th Street, Suite 280
Bakersfield, CA 93301

Invoice Date.	08/31/2021
Invoice No.	137814
Client No.	B08786.00

Please Detach And Return Upper Portion With Remittance For Proper Credit To Your Account

B08786.00 Cuyama Basin Water District
Invoice No. 137814 08/31/2021

Audit services rendered through August 2021, including:

Progress billing for planning procedures related to the December 31, 2020 year audit engagement including review of prior year files, review of interim information and preparation and updating of basic client information documentation.

Analysis and review of information obtained, performance of specific audit procedures and preparation of necessary adjusting journal entries in connection with current year audit engagement.

Current Amount Due \$ 1,900.00

Delinquent Amounts will accrue interest at 1% per month (12% per annum)

BARBICH HOOPER KING DILL HOFFMAN
P.O. BOX 11171 | BAKERSFIELD, CA 93389

2001 Junipero Serra Blvd, Suite 300
Daly City, CA 94014
(650) 292-9100
ekiconsult.com

Cuyama Basin Water District
Provost & Pritchard
1800 30th Street, Suite 280
Bakersfield, CA 93301

Invoice number	B70069.02-02
Date	09/14/2021
Project:	B70069.02

Professional services for the period May 29, 2021 through August 20, 2021

Consulting services associated with SGMA support, including participating in the GSP implementation process, Water District meetings, GSA meetings and associated technical conference calls. Please see attached Progress Summary Report (PSR) for additional details.

Professional Fees		Hours	Rate	Billed Amount	
Anona L. Dutton	Officer & Chief Engineer-Scientist	10.00	286.00	2,860.00	
John Fio	Principal Engineer-Scientist	2.75	275.00	756.25	
Christopher Heppner	Supervising II Engineer-Scientist	1.25	255.00	318.75	
David Leighton	Senior II, Engineer-Scientist	8.00	230.00	1,840.00	
Jeffrey R. Shaw	Senior II, Engineer-Scientist	75.00	230.00	17,250.00	
Nigel Chen	Engineer-Scientist, Grade 2	18.00	180.00	3,240.00	
Hunter Johnson	Engineer-Scientist, Grade 5	13.00	129.00	1,677.00	
Ruy Barretto	Engineer-Scientist, Grade 5	16.00	129.00	2,064.00	
Nicholas Jadallah	Engineering Intern	1.75	85.00	148.75	
Professional Fees subtotal		145.75		30,154.75	
Reimbursables		Units	Rate	Cost Amount	Billed Amount
Communication Fee - 4%		30,154.75	0.04	1,206.19	1,206.19
Lodging				121.96	140.26
Tolls/Transportation				362.67	417.08
Reimbursables subtotal				1,690.82	1,763.53
Invoice total					31,918.28

Please refer to the EKI Project Number on all checks and correspondence.

PROGRESS SUMMARY REPORT #2 (B70069.02)

Technical Support to the District Regarding Proposed GSP Management Actions Cuyama Basin Water District

CLIENT: **Cuyama Basin Water District**
CLIENT PM: Matt Klinchuch, P.E.
EKI PROJECT #: B70069.02
EKI PROJ. MANAGER: Jeff Shaw
EKI INVOICE NO: B70069.02-02

PROGRESS SUMMARY REPORT #: **2**
PERIOD BEGINNING: 29 May 2021
PERIOD ENDING: 20 Aug 2021
PREPARED BY: Jeff Shaw

WORK COMPLETED THIS PERIOD:

- a) Prep for and attend (in person) two District Board meetings (6/30, 7/28);
- b) Prep for and remotely attend one GSA Board meeting (03/03, 05/05);
- c) Prep for and remotely attend one Tech Forum meeting (7/23);
- d) Perform Cuyama model post-audit with updated data, assessment of modeled vs observed water level data and effects on water budget;
- e) Obtain and review data to be used in model recalibration;
- f) Review DWR comments on GSP; technical memos (open & closed session) summarizing comments, potential actions, and recommendations;
- g) Discussion with District counsel & manager re GSA task delegation; and
- h) General management & communication with District.

NOTES: (a) EKI attendance has been in-person for Water District meetings but remote for GSA meetings, due to COVID-19 restrictions.
(b) Actions related to DWR comments on the GSP were not explicitly budgeted in 2021, so time spent on this issue was billed primarily to Task 7.
EKI may be able to provide useful general information related to Task 7 from work EKI is currently performing on another similar project.

WORK PLANNED OR IN-PROGRESS FOR NEXT PERIOD:

- a) Provide additional technical support during DWR review of the GSP;
 - b) Complete review and provide feedback on CBWRM model performance;
 - c) Review and provide feedback on model recalibration;
 - d) Assist the District regarding 2021 GSP implementation tasks;
 - e) Assist the District with priorities for upcoming funding opportunities; and
 - f) Support the District regarding task delegation from the GSA.
-

OTHER COMMENTS:

TABLE 1
Project Invoice Summary - 2021 Authorization

Task	Description	Budget	Billed This Period (a)	Billed Prior Periods (b)	Billed to Date	Budget Remaining	Est. % Compl.	Projected Cost to Complete	Projected Variance
1	Attend District Board Meetings and Cuyama GSA Board Meetings	\$ 47,500	\$ 9,706.74	\$ 5,920	\$ 15,627	\$ 31,873	33%	\$ 31,873	\$ -
2	Technical Review of GSA Draft Annual Report and Groundwater Conditions Report	\$ 9,600	\$ -	\$ 957	\$ 957	\$ 8,643	10%	\$ 8,643	\$ -
3	Assess Proposed GSA Model Refinement	\$ 16,000	\$10,118.16	\$ 2,952	\$ 13,070	\$ 2,930	82%	\$ 2,930	\$ -
4	Assess GSA Model Recalibration	\$ 26,900	\$ -	\$ -	\$ -	\$ 26,900	0%	\$ 26,900	\$ -
5	Evaluation of Proposed Representative Monitoring Well Network Modifications	\$ 18,200	\$ -	\$ 191	\$ 191	\$ 18,009	1%	\$ 18,009	\$ -
6	Review GSA Draft Guidance on Well Flow Meters	\$ 5,600	\$ -	\$ 2,535	\$ 2,535	\$ 3,065	45%	\$ 3,065	\$ -
7	Research Low-Cost Methods of Pumping Estimation for Smaller Irrigators	\$ 17,600	\$11,794.38	\$ 1,196	\$ 12,990	\$ 4,610	74%	\$ 4,610	\$ -
8	Evaluate GSA Proposals for Geophysical Investigations	\$ 4,900	\$ -	\$ -	\$ -	\$ 4,900	0%	\$ 4,900	\$ -
9	On-call District Assistance Responding to GSA-Proposed Delegated Tasks	\$ 5,000	\$ 299.00	\$ 2,213	\$ 2,512	\$ 2,488	50%	\$ 2,488	\$ -
TOTALS:		\$151,300	\$31,918.28	\$ 15,964	\$ 47,882	\$103,418	<====>	\$ 103,418	\$ -

Notes

- (a) Amounts listed in Table 1 (other than the current billing period) are rounded to the nearest dollar. Values in parentheses are negative.
(b) Column lists prior billing for 2021 authorization (NTE \$151,300) only.

455 W. Fir Avenue
Clovis, CA 93611
(559) 449-2700
Fax (559) 449-2715

EST. 1968
PROVOST & PRITCHARD
CONSULTING GROUP
An Employee Owned Company

Cuyama Basin Water District
1800 30th Street, Suite 200
Bakersfield, CA 93301

September 16, 2021
Project No: 02620-21-001
Invoice No: 87390

Project Name: 2021 CBWD-Manager

Client Project #:

Work this period included:

MAN: Management follow-up on 2021 Assessments. Director candidacy forms and Public Notice of Election publication. FY 2020 audit coordination. Coordination with Counties on Tax Roll assessments. Preparation and participation at August 25 Board meeting. Website updates. Reimbursables (mileage and Public Notice publication).

SGMA: GSA coordination. Newsletter review. District letter. Prepare and attend August GSA and District Board meetings.

Professional Services from August 1, 2021 to August 31, 2021

Phase: MAN Manager

Labor

	Hours	Rate	Amount	
Senior Engineer	12.00	158.00	1,896.00	
Project Administrator	1.20	78.00	93.60	
Project Administrator	9.50	91.00	864.50	
Project Administrator	.50	98.00	49.00	
Associate GIS Specialist	1.70	100.00	170.00	
Totals	24.90		3,073.10	
Total Labor				3,073.10

Reimbursable Expenses

Travel & Mileage	80.50		
Other Direct Reimb Expenses	37.38		
Total Reimbursables	117.88		117.88

Total this Phase: \$3,190.98

Phase: SGMA SGMA

Labor

	Hours	Rate	Amount	
Senior Engineer	20.00	158.00	3,160.00	
Totals	20.00		3,160.00	
Total Labor				3,160.00

Total this Phase: \$3,160.00

Total this Invoice \$6,350.98



Cuyama Valley Family Resource Center

COVID-19 Visitor and Meeting Guidelines

(as of July 26, 2021)

The safety of our employees, clients and visitors is our highest priority. We are following guidance from the Santa Barbara County Department of Health and the CDC.

Meeting Guidelines:

1. 72 hours prior to your meeting, please email Martha Yopez (M.Yopez@sbcsocialserv.org) and Lynn Carlisle (lynn@cvfrc.org) with the following information:

- a. Meeting time, date and anticipated length of meeting.
- b. Meeting Coordinator's name, email and cell phone number. Throughout your meeting, the Meeting Coordinator will be responsible for enforcing the required guidelines contained in this document.
- c. Anticipated number of attendees.
- d. Preferred configuration of the meeting room.

2. Upon arrival at the CVFRC facility, all meeting attendees must complete and sign the COVID-19 Visitor Screening Questionnaire. Forms, clipboard, pens (with marked containers for "clean" and "used") will be provided, along with a marked folder to which completed forms should be returned and left on the CVFRC's receptionist's desk in the site provided.

3. Until further notice, all visitors over the age of 2, regardless of vaccination status are required to wear a mask that covers the nose and mouth at all times while indoors.

4. All individuals or family groups must remain at least 6 feet apart from other individuals or groups. The meeting room will be set up to accommodate this requirement, depending on the number of expected attendees.

5. At the close of your meeting, please leave all chairs and tables in place, as set up prior to your meeting.

6. Required meeting fee: \$50 per meeting. Please provide payment for each meeting within 10 days of the scheduled meeting. Checks can be made out to: CVFRC, and mailed to CVFRC, P.O. Box 5, New Cuyama, CA 93254. Alternatively, checks can be left in the Visitor Screening Questionnaire folder at the CVFRC office provided for each meeting.

I affirm that the undersigned is authorized to agree to and will enforce the above guidelines.

Signed

Date

Print Name

Phone

To be signed by CVFRC staff member

Print Name / Date

2021 Assessment Payment Summary
Through (9/17/2021)

UNIQUE_ID	Assessed Amount	Payment Received	Amount Paid
CBWD 1	58.21	4/9/2021	58.21
CBWD 2	4,443.83		
CBWD 3	2,233.54	4/27/2021	2,233.54
CBWD 4	27,683.46	4/27/2021	27,683.46
CBWD 5	6.65		
CBWD 6	35.20	4/9/2021	35.20
CBWD 7	5.31	6/21/2021	5.31
CBWD 8	16.90		
CBWD 9	640.25	5/17/2021	640.25
CBWD 10	6.02		
CBWD 11	10.84		
CBWD 12	24,274.90		
CBWD 13	32,718.10	5/17/2021	32,718.10
CBWD 14	412.02		
CBWD 15	195.03	4/27/2021	195.03
CBWD 16	35.20	4/7/2021	35.20
CBWD 17	15,314.97	5/3/2021	15,314.97
CBWD 18	9.00		
CBWD 19	306.95		
CBWD 21	34.57	4/9/2021	34.57
CBWD 23	9.14		
CBWD 24	37.23		
CBWD 25	186.23	4/19/2021	186.23
CBWD 26	54.00		
CBWD 28	433.94		
CBWD 29	153.68	5/3/2021	153.68
CBWD 30	277.36	4/19/2021	277.36
CBWD 31	11.49	4/19/2021	11.49
CBWD 32	17.60	4/9/2021	17.60
CBWD 33	8.80	4/9/2021	8.80
CBWD 34	9,684.75	4/27/2021	9,684.75
CBWD 35	19.47		
CBWD 36	2.10		
CBWD 37	123.20	4/9/2021	123.20
CBWD 38	37.25		
CBWD 39	4.81	4/12/2021	4.81
CBWD 40	6.97		
CBWD 41	17.60		
CBWD 42	281.60		
CBWD 43	1.06		
CBWD 44	9.00		
CBWD 45	17.42	5/7/2021	17.42
CBWD 47	900.62		
CBWD 49	47.73		
CBWD 50	17.60	5/17/2021	17.60

Assessment Less than \$15

2021 Assessment Payment Summary
Through (9/17/2021)

UNIQUE_ID		Assessed Amount	Payment Received	Amount Paid
CBWD	51	31.53		
CBWD	52	325.55		
CBWD	53	16.57		
CBWD	54	35.20	4/9/2021	35.20
CBWD	55	316.80	4/14/2021	316.80
CBWD	56	14.81		
CBWD	57	97.34		
CBWD	58	35.20		
CBWD	59	787.34	4/27/2021	787.34
CBWD	60	52.04	4/19/2021	52.04
CBWD	63	17.60	8/30/2021	17.60
CBWD	64	18.38		
CBWD	65	35.20	5/3/2021	35.20
CBWD	66	1,202.99		
CBWD	67	32.49		
CBWD	68	105.60	4/12/2021	105.60
CBWD	69	131.56	7/31/2021	CR
CBWD	70	2.66		
CBWD	71	4.85		
CBWD	72	3.64		
CBWD	73	3.36		
CBWD	74	1,448.98	5/3/2021	1,448.98
CBWD	75	6.23	4/19/2021	6.23
CBWD	76	602.44	8/30/2021	602.44
CBWD	77	135.37	4/23/2021	135.37
CBWD	78	2,414.38	4/23/2021	2,414.38
CBWD	79	11.74		
CBWD	80	22.64	4/19/2021	22.64
CBWD	81	359.46		
CBWD	82	11.00		
CBWD	83	17.48	4/9/2021	17.48
CBWD	84	4,027.07	4/23/2021	4,027.07
CBWD	85	52.80		
CBWD	86	6.73		
CBWD	87	4.40		
CBWD	88	33.54		
CBWD	90	0.89		
CBWD	91	33.53		
CBWD	92	43.91		
CBWD	93	230.60		
CBWD	94	9.00		
CBWD	95	67.69	5/3/2021	67.69
CBWD	96	149.35		
CBWD	97	6,096.66	5/24/2021	6,096.66
CBWD	98	11,393.04	4/27/2021	11,393.04

2021 Assessment Payment Summary
Through (9/17/2021)

UNIQUE_ID		Assessed Amount	Payment Received	Amount Paid
CBWD	99	2,682.79		
CBWD	100	8.93		
CBWD	101	332.47		
CBWD	102	7.78	4/9/2021	7.78
CBWD	103	127.81	4/9/2021	127.81
CBWD	104	480.57	4/14/2021	480.57
CBWD	105	2.52		
CBWD	106	12.66	4/9/2021	12.66
CBWD	107	158.40	4/9/2021	158.40
CBWD	108	52.80	4/9/2021	52.80
CBWD	109	32.64	4/12/2021	32.64
CBWD	110	8.99		
CBWD	111	2,038.47		
CBWD	112	396.91		
CBWD	113	123.27		
CBWD	114	8.95		
CBWD	115	6.67	4/12/2021	6.67
CBWD	116	17.60		
CBWD	117	2.41	4/27/2021	2.41
CBWD	118	10.78	4/16/2021	10.78
CBWD	119	17.60		
CBWD	120	31.91	7/28/2021	31.91
CBWD	121	64.63		
CBWD	122	4.40		
CBWD	123	17.41		
CBWD	124	20.37		
CBWD	125	17.87	4/23/2021	17.87
CBWD	126	335.45		
CBWD	127	1.00	8/30/2021	1.00
CBWD	128	328.25	4/23/2021	328.25
CBWD	129	126.22		
CBWD	130	8.80		
CBWD	131	18.00	4/9/2021	18.00
CBWD	132	35.00		
CBWD	133	70.88	4/19/2021	70.88
CBWD	134	834.63		
CBWD	135	17.60	4/9/2021	17.60
CBWD	136	111.35	5/24/2021	44.00
CBWD	137	12.77		
CBWD	138	599.00	5/7/2021	599.00
CBWD	139	44.00	4/23/2021	44.00
CBWD	140	10.37		
CBWD	141	1.66		
CBWD	142	196.17		
CBWD	143	137.59		

2021 Assessment Payment Summary
Through (9/17/2021)

UNIQUE_ID		Assessed Amount	Payment Received	Amount Paid
CBWD	144	69.52	4/12/2021	69.52
CBWD	145	17.60	7/5/2021	17.60
CBWD	146	89.16		
CBWD	147	4,351.75	4/19/2021	4,351.75
CBWD	148	3,888.59	5/3/2021	3,888.59
CBWD	149	87.21	4/27/2021	87.21
CBWD	150	44.96	4/19/2021	44.96
CBWD	151	35.03		
CBWD	152	2.69	4/9/2021	2.69
CBWD	153	318.80	8/30/2021	318.80
CBWD	154	17.60	4/9/2021	17.60
CBWD	155	2,024.23	8/11/2021	2,024.23
CBWD	156	5.07		
CBWD	157	24.20	4/16/2021	24.20
CBWD	158	13.29		
CBWD	159	35.20	4/19/2021	35.20
CBWD	160	17.60		
CBWD	161	1,185.71	5/7/2021	1,185.71
CBWD	162	8.44		
CBWD	163	3.96		
CBWD	164	1.18		
CBWD	165	4.40		
CBWD	166	225.46		
CBWD	167	476.82		
CBWD	168	8.81		
CBWD	169	1,599.81	4/19/2021	1,599.81
CBWD	170	8.41		
CBWD	171	493.15	4/27/2021	493.15
CBWD	172	37.65	4/23/2021	37.65

Dollars Received 133,302.24
76%
Payments Received 64
56%

2021 Assessment Payment Summary
Through (9/17/2021)

UNIQUE_ID		Assessed Amount	Payment Received	Amount Paid
CBWD	2	4,443.83		
CBWD	12	24,274.90		
CBWD	66	1,202.99		
CBWD	99	2,682.79		
CBWD	111	2,038.47		

34,642.98

20% Total Budget